

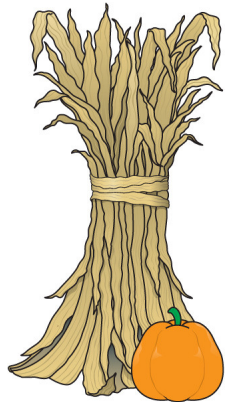
# City Manager Report

City of Kingman  
September, 2014

John A. Dougherty, City Manager  
City of Kingman  
(928) 753-5561  
Cityofkingman.gov

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## DEVELOPMENT SERVICES—SEPTEMBER 2014

### JIMMY JOHN'S AND MATTRESS FIRM

Construction of the building that will house Jimmy John's Sandwich Shop and the Mattress Firm store continues. As stated earlier, tenant improvement permits for both businesses have been approved.

### MEDICAL BUILDING

Construction continues on the medical building for Dr. Zaffar Iqbal. It is a 10,000 square foot building on Western Boulevard north of Airway Avenue.

### HIBBETT SPORTS

Hibbett Sports opened in September and is located in the new Safeway Center on Stockton Hill Road.

### FALLAS

Fallas Discount Clothing has opened in the Stockton Hill Crossing Center between Tractor Supply Company and the 99¢ Store.

### SUNRISE BUSINESS PARK SUBDIVISION

Staff continue to work with the Lingenfelters to plat the property north of Detroit Avenue, east of Western Avenue, south of I-40, and west of the "old" Safeway shopping center. A number of issues with design are being worked through. The proposed subdivision Sunrise Business Park includes five commercial lots on property zoned C-3: Commercial, Service Business. The subject property is 10.74 acres. The preliminary plat is scheduled to be considered by the Planning and Zoning Commission in October and the owners have commercial developers waiting to locate in the plat. New housing starts are 44% greater the first nine months of 2014 compared to the first

### BUILDING DIVISION

nine months of 2013. Thirteen permits for new housing starts were issued in September. There have been more single-family residential building permits issued the first nine months of 2014 (121) than during all of 2013 (107 permits).

New commercial building activity, in terms of total number of permits, has decreased from seven permits issued in 2013 to six permits, to-date, 2014. Zero permits for new commercial buildings were issued the last five months of 2013. Valuation in new commercial permits has significantly decreased from last year.

In 2013, commercial valuation amounted to \$16,995,216.49. So far in 2014, valuation is \$2,372,861.71. Six new commercial building starts have been issued this year; one permit each in January, March, May, June, July and August. Zero commercial permits were issued in September.

Total construction projects have increased from 346-permits the first nine months of 2013 to 391-permits the first nine months of 2014—a greater than 13% increase!

Overall, construction value has decreased compared to the first nine months of 2013—\$31,684,123.28, 2014 compared to \$40,765,401.48, 2013. The Memory Care Senior Housing project, the FMC Diagnostic Center and the VA Clinic boosted 2013 valuations. However, plans for new projects are under review.



## CITY OF KINGMAN—2013-2014 BUILDING PERMIT COMPARISON

2013 **													
Month	New Residential 2013		New Comm/Pub 2013		Other Residential 2013		Other Comm 2013		Total All 2013 Permits		Cumulative 2013 Permits		
2013	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	
January	3	\$522,498.29	0	\$0.00	10	\$61,838.00	10	\$317,900.00	23	\$902,236.29	23	\$902,236.29	
February	12	\$1,959,922.21	3	\$11,737,914.65	15	\$125,466.00	9	\$234,853.47	39	\$14,058,156.33	62	\$14,960,392.62	
March	8	\$1,595,713.03	0	\$0.00	22	\$153,944.41	10	\$372,041.09	40	\$2,121,698.53	102	\$17,082,091.15	
April	7	\$1,478,804.67	0	\$0.00	8	\$55,016.00	8	\$2,135,655.73	23	\$3,669,476.40	125	\$20,751,567.55	
May	16	\$2,496,393.26	0	\$0.00	36	\$181,877.80	16	\$641,226.75	68	\$3,319,497.81	193	\$24,071,065.36	
June	10	\$1,953,517.36	3	\$3,926,132.78	13	\$126,714.22	11	\$751,234.36	37	\$6,757,598.72	230	\$30,828,664.08	
July	7	\$1,121,031.70	1	\$1,331,169.06	8	\$117,053.60	17	\$691,276.43	33	\$3,260,530.79	263	\$34,089,194.87	
August	7	\$1,199,024.22	0	\$0.00	12	\$400,548.50	11	\$1,639,499.98	30	\$3,239,072.70	293	\$37,328,267.57	
September	14	\$2,459,283.70	0	\$0.00	18	\$384,655.48	21	\$593,194.73	53	\$3,437,133.91	346	\$40,765,401.48	
October	4	\$732,753.97	0	\$0.00	10	\$154,353.98	14	\$505,763.35	28	\$1,392,871.30	374	\$42,158,272.78	
November	13	\$2,180,077.80	0	\$0.00	13	\$121,890.00	12	\$16,164,444.00	38	\$18,466,411.80	412	\$60,624,684.58	
December	6	\$1,016,930.20	0	\$0.00	22	\$156,841.73	12	\$734,087.54	40	\$1,907,859.47	452	\$62,532,544.05	
YTD Totals	107	\$18,715,950.41	7	\$16,995,216.49	187	\$2,040,199.72	151	\$24,781,177.43	452	\$62,532,544.05			
YTD TTL	452	\$62,532,544.05	All Permit Types & Subtypes listed above										
2014 **													
Month	New Residential 2014		New Comm/Pub 2014		Other Residential 2014		Other Comm 2014		Total All 2014 Permits		Cumulative 2014 Permits		
2014	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	
January	11	\$2,033,030.55	1	\$185,200.00	17	\$294,766.94	7	\$85,931.09	36	\$2,598,928.58	36	\$2,598,928.58	
February	8	\$1,567,016.69	0	\$0.00	16	\$330,670.91	5	\$738,411.07	29	\$2,636,098.67	65	\$5,235,027.25	
March	18	\$3,300,633.61	1	\$8,430.08	22	\$272,636.57	10	\$727,122.67	51	\$4,308,822.93	116	\$9,543,850.18	
April	11	\$2,038,045.50	0	\$0.00	14	\$279,009.75	7	\$562,155.91	32	\$2,879,211.16	148	\$12,423,061.34	
May	20	\$3,182,429.19	1	\$524,182.80	18	\$342,839.82	16	\$460,947.91	55	\$4,510,399.72	203	\$16,933,461.06	
June	12	\$1,909,472.48	1	\$917,151.34	24	\$356,477.94	10	\$432,423.00	47	\$3,615,524.76	250	\$20,548,985.82	
July	12	\$2,296,272.66	1	\$150,000.00	23	\$769,459.56	17	\$171,216.18	53	\$3,386,948.40	303	\$23,935,934.22	
August	16	\$2,645,609.46	1	\$587,897.49	10	\$85,450.94	8	\$1,036,080.00	35	\$4,355,037.89	338	\$28,290,972.11	
September	13	\$2,628,866.13	0	\$0.00	12	\$211,192.10	28	\$553,092.94	53	\$3,393,151.17	391	\$31,684,123.28	
October	0	\$0.00	0	\$0.00	0	\$0.00	0	\$94.00	0	\$94.00	391	\$31,684,217.28	
November	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	391	\$31,684,217.28	
December	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	391	\$31,684,217.28	
YTD Totals	121	\$21,601,376.27	6	\$2,372,861.71	156	\$2,942,504.53	108	\$4,767,474.77	391	\$31,684,217.28			
YTD TTL	391	\$31,684,217.28	All Permit Types & Subtypes listed above										
	Report Data compiled from CRW TrakIt Report [YTDPERM140KM] on 10/6/2014												
**	MANUFACTURED BUILDINGS, COURTESY, DEMO, SIGN & GRADING Permits are not included in this report!												
\$\$	New Valuation Table effective May 4th, 2005 on all new permit applications!												
Report Completed	10/6/2014												
%	Partial Month												

## CITY OF KINGMAN—PERMITS ISSUED—9/1/2014 THRU 9/30/14

## COMMERCIAL

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
09/16/2014	Walker Service Electric, Inc	3320 STOCKTON HILL RD D	ADDITION	BLD14-0373		\$21,000.00	\$553.16
09/11/2014	O/B Ray Forman	2532 SUPERBA AVE	ADDITION	BLD14-0371		\$10,650.00	\$322.16
Total for ADDITION:			2	Subtotals for Fees:		\$31,650.00	\$875.32
09/26/2014	Aquatic Pools & Spas	3100 ANDY DEVINE AVE E	ANNUAL MAINTENANCE	BLD14-0268		\$37,296.03	\$522.55
09/15/2014	SACCHI, JOHN & MARY	1901 ANDY DEVINE AVE	ANNUAL MAINTENANCE	BLD14-0375		\$44,999.00	\$593.25
09/23/2014	Ahrns Contracting	3840 N. Irving Street #5	ANNUAL MAINTENANCE	BLD14-0382		\$3,608.76	\$97.25
09/18/2014	Ambient Edge	2213 STOCKTON HILL RD	ANNUAL MAINTENANCE	BLD14-0384		\$5,625.06	\$125.25
09/30/2014	Devault Electric LLC	960 BEALE STREET W.	ANNUAL MAINTENANCE	BLD14-0400		\$2,700.00	\$83.25
09/15/2014	Historic Restoration	1901 ANDY DEVINE AVE	ANNUAL MAINTENANCE	BLD14-0377		\$1,100.00	\$41.80
09/03/2014	Amanda M. Baker	613 LEAD ST	ANNUAL MAINTENANCE	BLD14-0357		\$6,000.00	\$125.25
09/22/2014	Durham Construction Inc	3291 ANDY DEVINE AVE	ANNUAL MAINTENANCE	BLD14-0365		\$25,000.00	\$391.25
09/02/2014	ROUTE 66 PLUMBING	515 SILVER ST KGMN	ANNUAL MAINTENANCE	BLD14-0355		\$1,900.00	\$66.20
Total for ANNUAL MAINTENANCE:			9	Subtotals for Fees:		\$128,228.85	\$2,046.05
09/09/2014	Wecon, Inc	809 W JEFFERSON ST	COMM TOWER	BLD14-0263		\$35,000.00	\$812.21
Total for COMM TOWER:			1	Subtotals for Fees:		\$35,000.00	\$812.21
09/22/2014	PLATINUM ELECTRIC INC	210 ANDY DEVINE AVE	Electric	BLD14-0392		\$4,000.00	\$160.46
Total for Electric:			1	Subtotals for Fees:		\$4,000.00	\$160.46
09/23/2014	Walker Service Electric, Inc	3050 HUALAPAI MTN RD 2	ELECTRIC	BLD14-0391		\$3,194.00	\$160.46
09/08/2014	Discreet Electrical Service	3600 SUNSHINE DR	ELECTRIC	BLD14-0341	22	\$5,856.00	\$206.66
Total for ELECTRIC:			2	Subtotals for Fees:		\$9,050.00	\$367.12
09/02/2014	RETRO PLUMBING, INC.	960 BEALE STREET W.	REMODEL	BLD14-0356		\$2,500.00	-\$364.00
09/26/2014	JAKES CONSTRUCTION	2505 Hualapai Mountain Rd.	REMODEL	BLD14-0381		\$3,000.00	\$137.36
09/09/2014	H&H Development	4140 STOCKTON HILL RD	REMODEL	BLD14-0368	2	\$4,500.00	\$294.81
09/09/2014	Ambient Edge	3300 ANDY DEVINE AVE E	REMODEL	BLD14-0364		\$9,790.38	\$299.06
09/17/2014	Palmerosa Construction LLC	3990 STOCKTON HILL ROAD I & G	REMODEL	BLD14-0378	5	\$60,000.00	\$1,891.44
09/19/2014	Hill Phoenix Inc	3396 STOCKTON HILL RD	REMODEL	BLD14-0229	26	\$80,000.00	\$1,408.69
09/22/2014	ANGLE HOMES INC.	420 BEALE ST, East	REMODEL	BLD14-0343	13	\$76,000.00	\$1,362.49





# CITY OF KINGMAN—PERMITS ISSUED—9/1/2014 THRU 9/30/14

09/22/2014	TRUELOVE PLUMBING	960BEALE STREET W.	REMODEL	BLD14-0389		\$3,000.00	\$137.36
09/18/2014	Ambient Edge	3300 ANDY DEVINE AVE E	REMODEL	BLD14-0363		\$29,608.76	\$728.89
09/19/2014	Hill Phoenix Inc.	3396 STOCKTON HILL RD	REMODEL	BLD14-0259	26	\$7,500.00	\$252.86
09/11/2014	TRUELOVE PLUMBING	927 ANDY DEVINE AVE KGMN	REMODEL	BLD14-0344	11	\$1,964.95	\$114.26
09/18/2014	BetNor Inc	1316 Stockton Hill Road	REMODEL	BLD14-0379	12	\$66,500.00	\$1,258.54
09/30/2014	River Valley Air Conditioning	927 ANDY DEVINE AVE KGMN	REMODEL	BLD14-0398		\$800.00	\$53.87
			Total for REMODEL:	13	Subtotals for Fees:		\$345,164.09
			Grand Total for PermitType:	28	Totals for COMMERCIAL		\$553,092.94
							\$11,836.79



## DEMO

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
09/02/2014	BetNor Inc	1308 STOCKTON HILL RD	COMMERCIAL	DEM14-0012		\$0.00	\$47.00
09/12/2014	ANGLE HOMES INC.	114 N. 4TH STREET	COMMERCIAL	DEM14-0015		\$0.00	\$47.00
			Total for COMMERCIAL:	2	Subtotals for Fees:		\$0.00
			Grand Total for PermitType:	2	Totals for DEMO		\$0.00
							\$94.00

## PUBLIC

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
09/03/2014	O/B CITY, OF KINGMAN	315 BEALE ST W	NEW PUBLIC	BLD14-0352		\$8,430.08	
			Total for NEW PUBLIC:	1	Subtotals for Fees:		\$8,430.08
			Grand Total for PermitType:	1	Totals for PUBLIC		\$8,430.08
							\$0.00

## RESIDENTIAL

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
09/17/2014	Walker Service Electric, Inc	2528 HARROD AVE	ANNUAL MAINTENANCE	BLD14-0383		\$1,000.00	\$38.75
			Total for ANNUAL MAINTENANCE:	1	Subtotals for Fees:		\$1,000.00
							\$38.75
09/12/2014	Az Sunwest Construction LLC	5104 E CAMELBACK LOOP KGMN	AWNINGS	BLD14-0374		\$4,917.50	\$183.56
			Total for AWNINGS:	1	Subtotals for Fees:		\$4,917.50
							\$183.56
09/02/2014	JAKES CONSTRUCTION	2312 SEMINOLE DR	DETACHED GARAGE	BLD14-0331		\$52,688.00	\$1,096.84
09/24/2014	O/B SHILLING, JOHN & MAUREEN	1950 YAVAPAI DR N	DETACHED GARAGE	BLD14-0351		\$56,106.60	\$1,143.04
			Total for DETACHED GARAGE:	2	Subtotals for Fees:		\$108,794.60
							\$2,239.88
09/09/2014	Sun Harvest Solar & Electrical	665 COUNTRY CLUB	ELECTRIC	BLD14-0310		\$17,500.00	\$128.00
09/19/2014	Devault Electric LLC	4180 GLENCLIFF AVE	ELECTRIC	BLD14-0386		\$6,400.00	\$229.76
09/15/2014	Salmonsens Construction Corp	4014 MORNING CREST WAY	ELECTRIC	BLD14-0358		\$16,000.00	\$128.00
			Total for ELECTRIC:	3	Subtotals for Fees:		\$39,900.00
							\$485.76
09/30/2014		713 CERBAT AVE	GAS	BLD14-0397		\$1,200.00	\$74.00
09/02/2014	ROUTE 66 PLUMBING	104 Oak Street	GAS	BLD14-0354		\$1,600.00	\$57.05
			Total for GAS:	2	Subtotals for Fees:		\$2,800.00
							\$131.05
09/16/2014	Schritter, Tanner	2628 PEPPERGRASS LANE	NEW SFR	BLD14-0366		\$230,918.10	\$5,358.88
09/29/2014	SKYRIDGE CUSTOM HOMES	3819 Eagle Rock Road	NEW SFR	BLD14-0353		\$160,982.39	\$4,334.99
09/12/2014	ANGLE HOMES INC.	3338 SOUTHERN VISTA DR	NEW SFR	BLD14-0360		\$349,928.38	\$5,680.47
09/12/2014	ANGLE HOMES INC.	3445 KAREN AVE	NEW SFR	BLD14-0362		\$190,461.77	\$4,500.69
09/12/2014	ANGLE HOMES INC.	3251 SOUTHERN VISTA DR	NEW SFR	BLD14-0361		\$289,143.24	\$5,235.27
09/26/2014	FIRST GENERATION BUILDERS LLC	2187 PRODUCERS MINE RD	NEW SFR	BLD14-0380		\$156,249.57	\$4,675.12
09/19/2014	Forty Four Construction	3314 KAREN AVE	NEW SFR	BLD14-0370		\$156,282.51	\$4,675.12
09/03/2014	DUSTIN MOTE	3250 SOUTHERN VISTA DR	NEW SFR	BLD14-0335		\$280,714.58	\$5,820.88
09/17/2014	ANGLE HOMES INC.	3346 MONTE SILVANO AVE	NEW SFR	BLD14-0376		\$206,545.95	\$4,619.41
09/02/2014	Ground Zero Structures LLC	3722 RICHIE DRIVE	NEW SFR	BLD14-0333		\$158,903.31	\$4,693.50
09/02/2014	Cantrell Development INC	2039 ROBERT MITCHUM DRIVE	NEW SFR	BLD14-0340		\$154,919.97	\$4,233.57
09/18/2014	O/B Glenn & Luanna Clifton	501 Grandview Avenue	NEW SFR	BLD14-0349		\$125,200.80	\$4,588.68
09/02/2014	Ground Zero Structures LLC	3716 RICHIE DRIVE	NEW SFR	BLD14-0332		\$168,615.56	\$4,786.00
			Total for NEW SFR:	13	Subtotals for Fees:		\$2,628,866.13
							\$63,202.58
09/24/2014	Prince Pools	3043 TIFFANY LN	POOL	BLD14-0369		\$33,465.00	\$795.55
			Total for POOL:	1	Subtotals for Fees:		\$33,465.00
							\$795.55
09/10/2014	O/B Lawlor, Michael	1966 DAVIS AVE	REMODEL	BLD14-0372		\$3,000.00	\$83.25
09/24/2014	Double Horn Construction	704 E OAK ST	REMODEL	BLD14-0388		\$2,350.00	\$137.36
09/11/2014	SCHLEIF, SHELLY & SHARON CPWRS	2300 COMANCHE DR	REMODEL	BLD14-0359		\$14,965.00	\$414.56
			Total for REMODEL:	3	Subtotals for Fees:		\$20,315.00
							\$635.17
			Grand Total for PermitType:	26	Totals for RESIDENTIAL		\$2,840,058.23
							\$67,712.30

## SIGN ON PREMISE

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
09/23/2014	DISCOUNT SIGN COMPANY	701 Stockton Hill Road O	ADDITION TO EXISTING	SIGN14-0029		\$3,219.00	\$160.46
			Total for ADDITION TO EXISTING:	1	Subtotals for Fees:		\$3,219.00
			Grand Total for PermitType:	1	Totals for SIGN ON PREMISE		\$3,219.00
							\$160.46

Totals from 9/1/2014 to 9/30/2014

58 Permits

\$3,404,800.25

\$79,803.55

Totals from 9/1/2013 to 9/30/2013

67 Permits

\$3,431,485.91

\$86,801.71



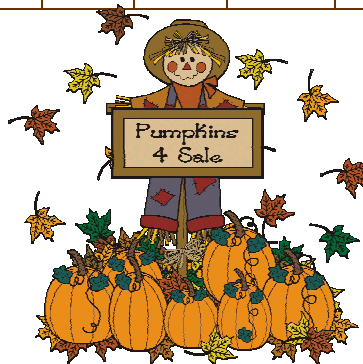
# CITY ATTORNEY'S OFFICE REPORT—SEPTEMBER 2014

## 2014 CRIMINAL ACTIVITY

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Domestic Violence	30	30	15	28	13	36	53	37	<b>34</b>			
DUI	26	11	22	18	13	28	13	18	<b>28</b>			
Theft/Shoplifting	32	27	32	39	22	18	34	27	<b>39</b>			
Criminal Traffic (non-DUI)	9	12	8	14	8	6	8	3	<b>6</b>			
Code Enforcement	1	1	15	5	6	22	11	13	<b>3</b>			
Misc. Misdemeanors	70	52	41	64	21	61	64	42	<b>47</b>			
Total Charges	168	133	143	169	83	171	183	140	<b>157</b>			
Number of Files Opened	113	104	97	122	64	93	117	85	<b>105</b>			
Pretrial Conferences	93	108	107	91	82	136	96	106	<b>97</b>			
Change of Pleas	78	65	80	55	57	69	77	69	<b>76</b>			
Status Hearings	22	22	22	21	1	30	32	33	<b>31</b>			
Trials	10	15	14	14	12	13	9	18	<b>18</b>			
Other Court Events	157	105	131	156	144	141	177	168	<b>192</b>			

## 2013 CRIMINAL ACTIVITY

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Domestic Violence	48	31	19	28	44	22	35	46	<b>26</b>	34	24	13
DUI	23	14	24	51	23	18	23	26	<b>18</b>	24	10	22
Theft/Shoplifting	24	22	20	16	16	22	27	40	<b>28</b>	38	18	20
Criminal Traffic (non DUI)	11	7	12	14	3	11	10	8	<b>9</b>	8	4	11
Code Enforcement	6	6	6	6	5	0	14	5	<b>4</b>	12	5	1
Miscellaneous Misdemeanors	56	49	58	13	40	56	52	81	<b>61</b>	75	39	76
Total Charges	168	129	139	128	141	129	161	206	<b>146</b>	191	100	143
Number of Files Opened	113	87	100	90	98	89	110	121	<b>97</b>	130	76	105
Pretrial Conferences	78	118	120	153	104	114	142	124	<b>64</b>	116	106	105
Change of Pleas	60	61	76	96	81	80	93	76	<b>69</b>	48	59	69
Status Hearings	11	7	18	12	14	20	19	19	<b>15</b>	24	18	17
Trials Scheduled	10	1	6	8	8	10	12	10	<b>12</b>	12	12	11
Other Court Events	116	18	107	105	110	80	196	172	<b>182</b>	155	154	198





# CITY CLERK—SEPTEMBER 2014

## September 1—September 30, 2014

- New Business Licenses Issued—29
- September Total Revenue—\$4,793.80
- Special Event Permits Issued—15
- As of September 30, 2014, there were 2,522 active City of Kingman business licenses
- Public Records Requests filled—1
- Revenue—\$52.80
- Bid Openings—1



In September, the City Clerk's office assembled City Council agendas and packets for one special and two regular City Council meetings. The Clerk's Office also prepared the agenda packet for regular YAC and EDMC meetings. Minutes were taken and transcribed for all meetings held. All City Council meeting agendas, agenda packets, and minutes, as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on-line at [www.cityofkingman.gov](http://www.cityofkingman.gov).

The City Clerk's Office assembled the City Manager Report and the E-Newsletter for September 2014.

## UPCOMING SPECIAL EVENTS

SHIFT Tour of Kingman	October 18, 7:30 a.m.	208 N. 5th Street, Kingman
Route 66 Cruiser's Halloween Bash	October 31, 5 p.m. 	Beale Street—Between 4th and 5th Streets, Kingman
River Cities United Way Annual Quail Run	November 1, 8 a.m.	2202 Hualapai Mountain Rd, Kingman
Lingenfelter Center's Veterans Day Parade	November 10, 12 p.m.	1099 Sunrise Avenue, Kingman
6th Annual Kingman Turkey Trot	November 27, 8 a.m.	Powerhouse Visitor's Center, 120 W. Andy Devine, Kingman
Very Merry Parade of Lights	December 6, 7 p.m.	Beale Street, Downtown Kingman



# ENGINEERING DEPARTMENT– SEPTEMBER 2014

## WATER AND SEWER ACTIVITIES

- The Engineering Department responded to 105 requests for information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties. Many requests involved multiple properties
- Issued one Construction Authorization for Sewage Collection System in Cypress and Airfield Street for 2720 N Apache, City Project **ENG14-068**

## DESIGN ACTIVITIES

**Project ENG12-010:** For installation of a water transmission main from Rattlesnake Tank to Rancho Santa Fe tank. Easements for the water line have recently been acquired. Design is approximately 90% complete. A Request for Qualifications was issued and three contractors have submitted for consideration

## CONSTRUCTION ACTIVITIES

**Project ENG14-001:** Involves the construction of several projects including quiet zone and other street and drainage projects. T.R. Orr, Inc. is the contractor performing the work; construction is ongoing

## RIGHT-OF-WAY ACTIVITIES

- Issued 19 permits to work in the public right-of-way
- Issued 14 sewer connection permits
- Issued three sewer tap permits
- Issued four utility permit for water meters in the County
- Issued 14 utility permits for water meters in the City



## CONSTRUCTION PHOTOS



**Curb and asphalt replacement on Harvard**



**ENG12-018: Detroit Hydrant relocation**



**ENG10-035: Eastern Pathway**





**ENG14-040: Magnuson Hotel Fire Line**



**ENG13-034: Tractor Supply deceleration lane**

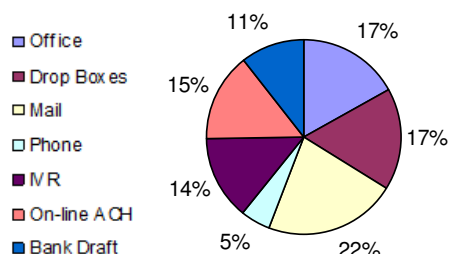


## FINANCE—SEPTEMBER 2014

The IVR system, which has been active for over a year, is able to take water service payments 24/7. Through this system, customers may review their current balance and their payment and billing histories. Currently, 60% percent of all credit card payments are made through the IVR system.



### CITY OF KINGMAN UTILITY BILL PAYMENT BY LOCATION



### CUSTOMER SERVICE - STATISTIC SUMMARY

	Apr-14	May-14	June-14	July-14	Aug-14	Sept-14
<b>Phone Calls Answered</b>	4,384	4,534	4,058	4,583	4,726	<b>4,495</b>
<b>IVR - Payments</b>	2,167	2,077	2,465	2,385	2,299	<b>2,511</b>
<b>Water Service Orders</b>	1,700	1,460	1,641	1,571	1,867	<b>1,718</b>
<b>Sanitation Service Orders</b>	270	418	286	404	279	<b>287</b>
<b>Sewer Service Orders</b>	-	-	1	-	2	-
<b>Number of Total Payments Processed</b>	18,081	15,461	16,796	15,761	15,289	<b>15,500</b>
<b>Number of Sanitation Customers</b>	11,096	11,141	11,169	11,195	11,276	<b>11,213</b>
<b>Number of Sewer Customers</b>	9,325	9,346	9,393	9,433	9,523	<b>9,483</b>
<b>Number of Water Customers</b>	18,732	18,753	18,758	18,795	18,958	<b>18,890</b>

### Available Payment Options

**MAIL OR DROP BOX** – Please write account number on check or money orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

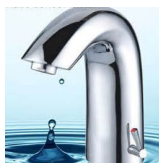
Courtesy Drop Box locations can be found at:

- City of Kingman - 310 N 4th Street
- Unisource - 2498 Airway Avenue

**CREDIT CARDS** – The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR, phone or in the office.

**BANK DRAFTING - AUTOMATIC BANK DRAFTING** – Once bank drafting has been established customers will continue to receive their bill in the mail but will not have to remember to pay it as it will be paid automatically on the date provided on their statement from their bank account.


Please contact our office to setup automatic bank drafting. Forms can also be found on our website at:  
[http://www.cityofkingman.gov/pages/depts./finance/ub\\_forms.asp](http://www.cityofkingman.gov/pages/depts./finance/ub_forms.asp)





## REVENUES BY SOURCE—GENERAL FUND

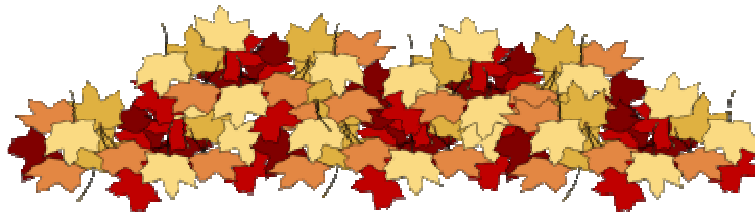
## AUGUST 2014




Description	Original Budget	Revenues * This Period	Revenues Year-to-Date	% Collected	
<b>Taxes</b>	\$15,350,000	\$1,115,867	\$2,796,676	18.22%	313T + 339T
<b>Licenses &amp; Permits</b>	\$1,302,600	\$50,090	\$270,882	20.80%	318T + 321T + 341.30
<b>Intergovernmental</b>	\$5,690,000	\$483,700	\$974,287	17.12%	335T
<b>Charges for Services</b>	\$1,338,700	\$104,203	\$236,605	17.67%	340T - 341T
<b>Fines and Forfeitures</b>	\$260,000	\$17,293	\$37,625	14.47%	341.10
<b>Miscellaneous</b>	\$353,100	\$1,467	\$2,413	0.68%	360T + 390T
<b>Total Revenues General Fund</b>	<b>\$24,294,400</b>	<b>\$1,772,621</b>	<b>\$4,318,487</b>	<b>17.78%</b>	Exclude 494, 495

## EXPENDITURES BY DEPARTMENT—GENERAL FUND

## AUGUST 2014

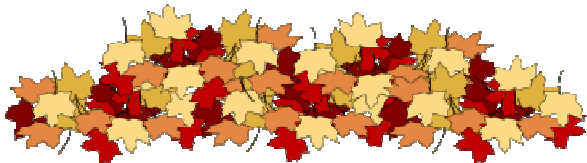
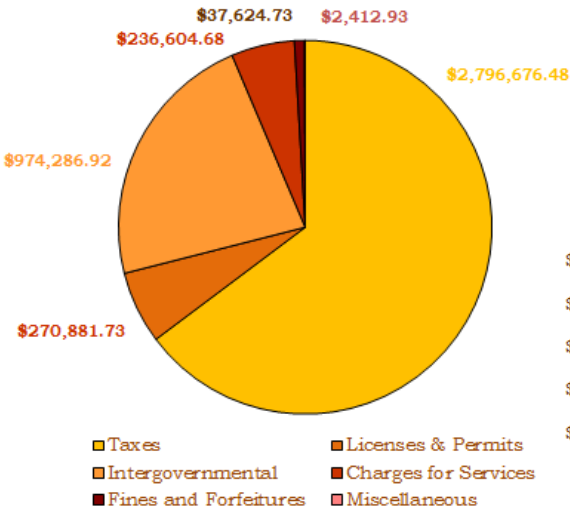
Description	Original Budget	Expenditures This Period	Expenditures Year-to-Date	Encumbrances	Budget Availability	Available %	
<b>Court</b>	\$1,392,165	\$84,286	\$172,731	\$684,112	\$535,321	38.45%	1243
<b>City Council</b>	\$203,966	\$11,065	\$36,057	\$8,500	\$159,409	78.15%	1310
<b>Manager</b>	\$225,169	\$21,924	\$41,156	0	\$184,013	81.72%	1320
<b>Finance</b>	\$872,528	\$70,480	\$128,339	\$59,596	\$684,593	78.46%	1512
<b>Attorney</b>	\$698,425	\$60,992	\$105,794		\$592,631	84.85%	1530
<b>City Clerk</b>	\$306,856	\$28,464	\$46,678	\$22,135	\$238,043	77.57%	1540
<b>Human Resources— Risk Mgmt.</b>	\$645,003	\$62,182	\$90,424	\$7,330	\$547,249	84.84%	1550 + 1555
<b>Planning and Zoning</b>	\$595,848	\$78,940	\$115,119	\$5,477	\$475,253	79.76%	1910
<b>Police Department</b>	\$7,778,743	\$742,169	\$1,253,039	\$28,753	\$6,496,951	83.52%	Dept. 21
<b>Fire Department</b>	\$5,684,792	\$545,924	\$928,552	\$111,572	\$4,644,668	81.70%	Dept. 22
<b>Building Inspection</b>	\$520,979	\$49,869	\$88,624	\$5,875	\$426,480	81.86%	2420
<b>Parks and Recreation</b>	\$3,924,633	\$402,889	\$459,968	\$509,933	\$2,954,732	75.29%	Dept. 51 + Dept. 52
<b>Total Expense General Fund</b>	<b>\$22,849,107</b>	<b>\$2,159,184</b>	<b>\$3,466,480</b>	<b>\$1,443,283</b>	<b>\$17,939,343</b>	<b>78.51%</b>	



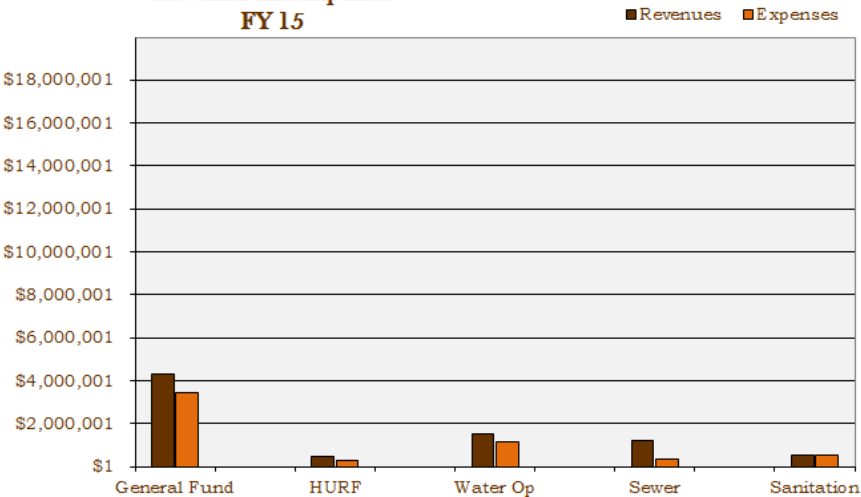
REVENUE									
5 YEAR COMPARISON									
AUGUST 2014—GENERAL FUND (101)									
REVENUE SOURCE		8/1/10 thru 8/31/10	8/1/11 thru 8/31/11	8/1/12 thru 8/31/12	8/1/13 thru 8/31/13	8/1/14 thru 8/31/14	% Change FY14-FY15	FISCAL 2015 BUDGET	FY15 % OF BUDGET
<b>Local</b>	Sales Tax (2%)	\$1,899,215	\$1,746,655	\$1,984,051	\$2,124,554	\$2,533,235	19.24%	\$13,200,000	19.19%
	Rm Tax (2%)	\$69,768	\$69,114	\$71,897	\$57,737	\$58,332	1.03%	\$350,000	16.67%
	Rest & Bar Tax (1%)	0	0	\$102,117	\$104,966	0	---	 ---	0.00%
<b>State</b>	Sales Tax	\$318,222	\$363,718	\$372,945	\$396,675	\$407,986	2.85%	\$2,300,000	17.74%
	Income Tax	\$419,505	\$394,745	\$477,848	\$521,902	\$566,301	8.51%	\$3,131,404	18.08%
	Auto Lieu Tax	\$163,776	\$225,655	\$221,684	\$218,578	\$183,425	-16.08%	\$1,310,000	14.00%
<b>Golf</b>	Green Fees (9 holes)	\$38,148	\$23,274	\$21,707	\$20,257	\$19,883	-1.85%	\$101,000	19.69%
	Green Fees (18 holes)	\$32,444	\$41,698	\$30,636	\$28,075	\$29,193	3.98%	\$188,000	15.53%
	Annual Golf Fees	\$26,175	\$16,950	\$23,290	\$16,625	\$19,515	17.38%	\$144,000	13.55%
	Cart Rentals	\$69,350	\$66,483	\$52,030	\$47,737	\$51,111	7.07%	\$301,000	16.98%
	Driving Range Fees	\$8,439	\$9,540	\$8,572	\$6,595	\$6,407	-2.84%	39,000	16.43%
	Restau- rant and Bar	0	0	\$38,915	\$38,929	\$40,435	3.87%	\$173,000	23.37%
	Subtotal Golf Course	\$174,556	\$157,945	\$175,150	\$158,218	\$166,544	5.26%	\$946,000	17.61%
<b>Other</b>	Zoning Fees	\$600	\$3,000	\$300	\$5,993	\$3,433	---	7,500	45.77%
	Building Permits	\$43,343	\$47,545	\$59,159	\$95,334	\$93,760	-1.65%	\$350,000	26.79%
HIGHWAY USERS REVENUE FUND (201)									
	Rest and Bar Tax (1%)	0	0	\$38,915	\$104,966	\$139,410	32.81%	\$588,000	23.71%
	Hwy User Fuel Tax	\$375,512	\$372,428	\$371,424	\$399,843	\$418,555	4.68%	\$2,100,000	19.93%
	Lottery Revenue	0	0	0	0	0	0.00%	0	0.00%
<b>WATER FUND (501)</b>		\$1,648,437	\$1,605,465	\$1,501,615	\$1,517,005	\$1,382,882	-8.84%	\$6,949,870	19.90%
<b>CAPITAL RENEW-AL (510)</b>		\$134,301	\$137,148	\$137,625	\$138,594	\$140,358	1.27%	\$825,000	17.01%
<b>WASTE WATER (502)</b>		\$789,908	\$952,453	\$1,187,251	\$1,512,855	\$1,509,865	-0.20%	\$7,884,000	19.15%
<b>SANITA- TION (503)</b>		\$557,252	\$553,282	\$550,986	\$555,785	\$562,668	1.24%	\$3,300,000	17.05%



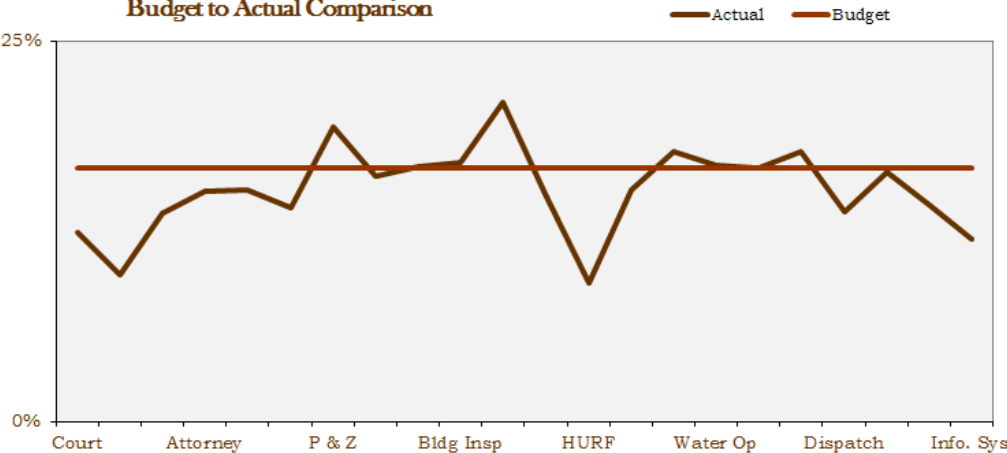
FY15 YTD Revenue



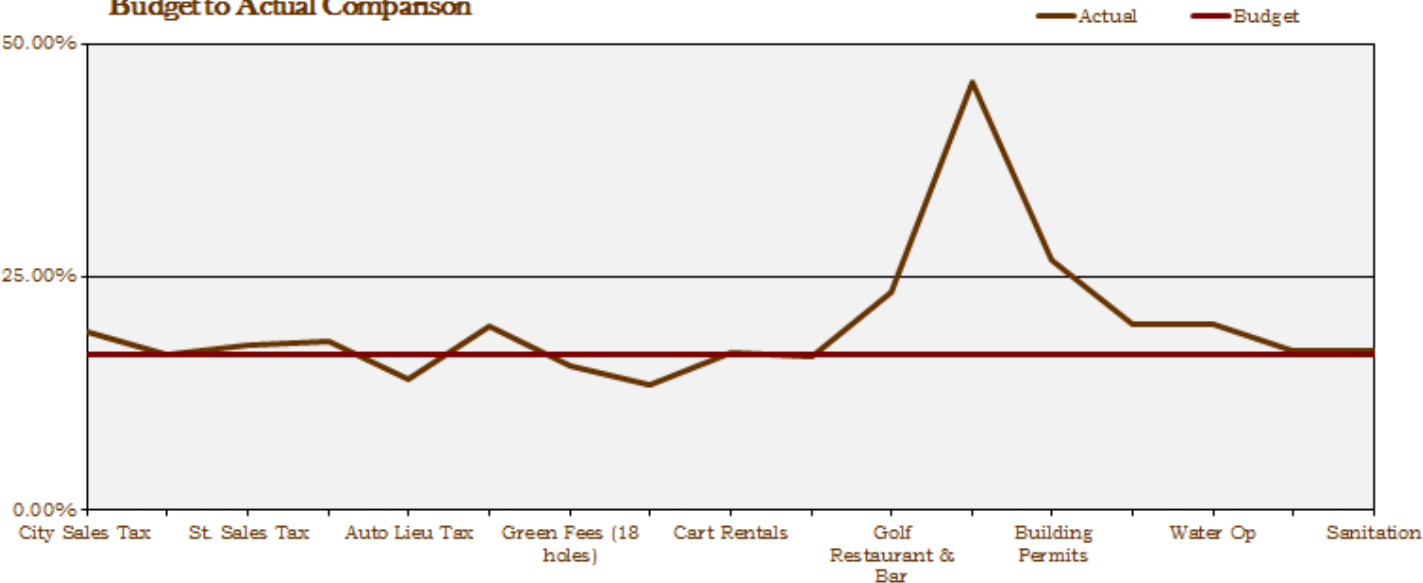
Revenues and Expenses FY 15



Expenditures FY 15  
Budget to Actual Comparison



Revenue FY15  
Budget to Actual Comparison



## SEPTEMBER 2014

Year-to-date Kingman Fire Department has responded to 4,370 emergency incidents. 3,728, over 85%, were medical related and 642 were fire or other hazardous related. This time last year, there were 4,244 emergency calls for service which indicates a nearly 3% increase for 2014.

The most common reasons for medical response this month included: general illness, falls, emotional distress, cardiac, respiratory and motor vehicle accidents.

A total of 3,588 patients have been assisted year-to-date and 2,601 of those patients were transported to the hospital for further care. KFD personnel did not have contact with patients on all medical calls responded to. The average patient age for September was 56; 55 is the average age year-to-date.

Dollar loss for September was \$238,834; dollar save was \$143,446. There were no firefighter injuries as a result of fire related emergencies; there were no civilian injuries or deaths during the month. The monthly total for emergency and non-emergency responses was 829.

### TRAINING

Training at Kingman Fire Department is part of day-to-day operations. September training included EMS monthly run review, driver operator training, road course and rodeo South Side Little League Park.

Physical fitness training is also part of the daily routine. In September, the following took place:

- Pre-plan/occupancy process reviewed
- SCBA Maintenance and donning and doffing practiced
- Hazmat Operations refresher conducted
- Unisource presented Pipeline Emergency Safety
- Fire Tactic and Strategies reviewed
- Trauma scenarios practiced by EMS personnel.



September	Year to Date	Training Type (# of courses)
99	417	Fire Related
15	93	EMS
18	29	Hazardous Materials
3	14	Technical Rescue
95	776	Health/Fitness
1	28	Other
<b>231</b>	<b>1,357</b>	<b>Total</b>

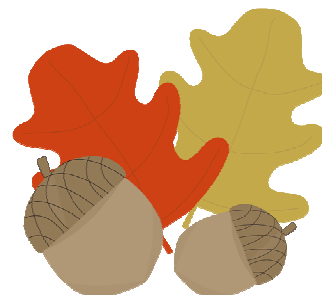


### EMERGENCY RESPONSE

Type	September	Year to Date
Structure Fire	3	11
Vehicle Fire	2	18
Brush Fire	1	45
Dumpster Fire	1	22
Other Fire	1	10
Other Hazardous Situation	11	88
Good Intent/False Alarm	46	448
<b>Total Fire/Hazardous</b>	<b>65</b>	<b>642</b>
Total Fire/Hazardous	65	642
Medical	456	3,728
<b>Total Emergency Response</b>	<b>521</b>	<b>4,370</b>
District Responses	September	Year to Date
District 1	<b>71</b>	<b>642</b>
District 2	<b>277</b>	<b>2,204</b>
District 3	<b>164</b>	<b>1,410</b>
District 4	<b>87</b>	<b>687</b>
Out of District	<b>12</b>	<b>94</b>

PUBLIC EDUCATION	September	Year-to-Date
Total Classes	5	31
Total Contacts	211	872
Breakdown		
Total Seniors	0	48
Total Adults	23	377
Total Juveniles	188	447

*Check Smoke Detectors Monthly*





During the month of September:

- ★ Several MCC EMT students road along with KFD to observe medical response
- ★ Zero residential KNOX boxes issued
- ★ Two smoke detectors maintained
- ★ Three child car seat inspections occurred
- ★ Inspected 173 businesses—354 violations for correction identified
- ★ Projects reviewed and under construction: Best Western Kings Inn—elevator remodel, Best Western Wayfarers Inn ADA remodel, Canyon 66 Restaurant, Hawaiian Grill, Lets CU Smile, Mattress Firm/Jimmy John's, Northern AZ Medical Group, St. Mary's renovation/remodel, WalMart rack storage anchoring
- ★ Four fire safety presentations occurred—two at Grace Neal pre-school and two at Emmanuel Christian Academy reaching 17 adults and 172 children
- ★ One fire station tour was conducted for Little Eagle pre-school—six adults and 16 children reached
- ★ SCBA work group began evaluation of SCBA gear; United Fire, MES and FDC sent representatives who conducted presentations for different SCBA manufacturers (MSA, Scott and Deltair)
- ★ Provided stand-by for KAOL and Lee Williams football games



Non-Emergency Activity Type	September	Year to Date
<b>Engine Company Service Call</b>	85	630
<b>Commercial Plan Review</b>	12	73
<b>Residential Plan Review</b>	10	127
<b>Special Event</b>	9	67
<b>License Review</b>	12	159
<b>Engineering Review</b>	2	12
<b>Planning and Zoning Review</b>	0	0
<b>Code Enforcement</b>	0	20
<b>Public Education</b>	5	31
<b>Building Inspection</b>	173	1,275
<b>Total Non-Emergency Activity</b>	<b>308</b>	<b>2,394</b>

Hydrant Activity		
Activity	September	Year to Date
<b>Flow</b>	63	571
<b>Flush</b>	23	303
<b>Service</b>	2	38
<b>Paint</b>	23	318
<b>Inspect</b>	660	3,872
<b>Repair</b>	1	48
<b>Weed</b>	536	2,284
<b>Valve-Check</b>	222	1,907
<b>Total</b>	<b>1,530</b>	<b>9,341</b>

*2,454 Hydrants on the City Water System are Maintained Monthly by the KFD  
Kingman Fire Department*



# KINGMAN AREA 9-1-1 CENTER REPORT



## TOTAL CALLS DISPATCHED

Agency	Year to Date	September	Fire	EMS
<b>Kingman Police</b>	24,811	2,783	0	0
<b>Kingman Fire</b>	5,036	611	130	481
<b>No. AZ Consolidated Fire</b>	3,291	370	93	277
<b>Golden Valley Fire</b>	1,684	183	58	125
<b>Pinion Pine Fire</b>	226	34	25	9
<b>Pine Lake Fire</b>	13	1	0	1
<b>Lake Mohave Ranchos</b>	525	58	15	43
<b>Total Calls Dispatched</b>	<b>35,586</b>	<b>4,040</b>	<b>321</b>	<b>936</b>

Total Calls Received/Dispatched Via 9-1-1 for September: **2,379**

Total Calls Received/Dispatched Via 9-1-1 Year-to-Date: **20,904**

**Staffing:** Jennifer Terry was re-hired as a communications specialist in September

**KINGMAN 9-1-1  
ALWAYS THERE—ALWAYS READY!**



### When should 9-1-1 be called?

9-1-1 should be called when any serious situation occurs which requires a law enforcement officer, fire fighter or emergency medical help. If uncertain the situation is an emergency, call 9-1-1. The 9-1-1 call taker can determine if emergency assistance is necessary and route your call to the correct location.

### What should I do once I dial 9-1-1?

Should you ever call 9-1-1, the following tips will make you better prepared in a possibly frantic situation. Do your best to remember these tips to make the 9-1-1 call go as smoothly as possible

- Attempt to speak as clearly and as calmly as possible. If you're overwhelmed, take deep breaths to help calm down
- Have an address or precise location to provide the call taker
- Listen carefully to the call taker's questions and provide information as it is requested. Even if you have a Smart 911 Safety Profile, the call taker must ask questions to verify accuracy of the information
- Follow the instructions provided unless you feel they will place you in danger



# HUMAN RESOURCES / RISK MANAGEMENT–SEPTEMBER 2014

The following information encompasses an overview of activity for the reporting month; some of the information is captured as year-to-date.



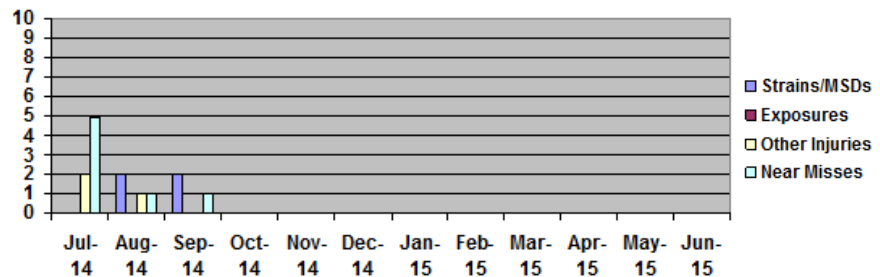
## **RISK MANAGEMENT:** Claims Activity for this report period

CLAIMS RECEIVED			
Policy Type	Date of Loss	Explanation	Amount of Claim
General Liability			
COK SUBROGATED AGAINST OTHER			
Policy Type	Date of Loss	Explanation	Amount of Claim
Auto / Property			
COK INCIDENT			
	Date of Incident	Explanation	Amount of Claim
Other			

## **WORKERS' COMPENSATION:**

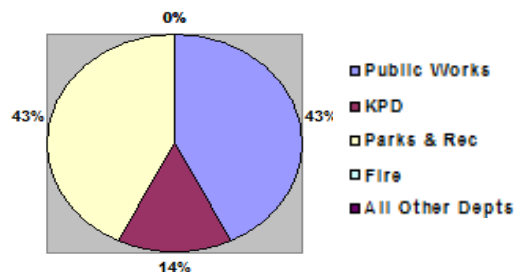
Each incident is followed up by an Incident Review Committee. The Committee reviews the events leading up to the incident to determine what, if any, prevention procedures need to be implemented. HR/RM staff assists with coordinating the review committee and participates in the review and implementation of prevention programs.

## INDUSTRIAL INJURIES TYPES OF INJURIES: JULY 2014 - JUNE 2015



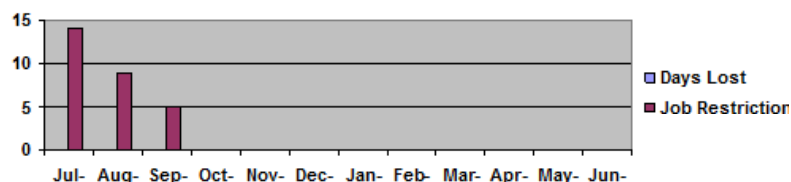
During the month of September, two strains and zero other injuries occurred. In addition, one near miss and zero exposures were noted.

## INJURIES BY DEPARTMENT: JULY 2014 - JUNE 2015



Of the seven reported industrial injuries and exposures through September for the period of July 2014 through June 2015, three occurred in the Public Works department, one in the Police department, three in the Parks and Recreation department, zero in the Fire department and zero in all other departments.

## NUMBER OF DAYS LOST/JOB RESTRICTIONS DUE TO INJURIES: JULY 2014 - JUNE 2015



During the month of September we experienced zero lost work days and five days of job restrictions.



WORKERS' COMPENSATION INCIDENT RATE (YTD): JULY 2014 - JUNE 2015					
Month	# of Recorded Injuries/Illnesses	Year-to-Date	Number of Hours Worked	Year-to-Date	Incident Rate
July, 2014	2	2	45,814.25	45,814.25	8.7
August	3	5	67,705.50	113,519.75	8.8
<b>September</b>	<b>2</b>	<b>7</b>	<b>41009.78</b>	<b>154,529.53</b>	<b>9.1</b>

$(7 \text{ injuries/illnesses} \times 200,000) / 154,529.53 \text{ employee hours worked} = 9.1 \text{ Incident Rate}$ . The workers' compensation claim incident rate is the number of reportable claims paid per year, per 100 full-time employees.


## HUMAN RESOURCES

Quote of the Month:

**“Try not to become a person of success,  
but rather try to become a person of value.”**

**Albert Einstein**



RECRUITMENT: Recruitment Activity—SEPTEMBER 2014	
<b>POLICE</b>	
Police Officer – Lateral/Recruit	Open Recruitment – Internal/External to build hiring register Applications accepted through 09/09/2014 Testing scheduled held 09/22 – 09/27/2014 Two candidates placed into background
Police Lieutenant	Open Recruitment – internal to department Testing process held 09/16/2014 Candidate selected for promotion effective 09/22/2014
Police Sergeant	Open Recruitment – internal to department Testing process held 09/17 – 09/19/2014 Candidate selected for promotion effective 09/22/2014
<b>PUBLIC WORKS</b>	
Superintendent – Wastewater	Reopen Recruitment – Internal/External Applications accepted through 05/13/2014 Candidate under consideration
Equipment Operator – B (Sanitation) 	Opened Recruitment – Internal Applications accepted through 05/14/2014 Candidates submitted apps – pulled apps when scheduling interview Reopened Recruitment – Internal/External Applications accepted through 06/03/2014 Interviews scheduled held 07/17/2014 Candidate in background—not satisfactorily completed Second set of interviews held 08/12/2014 Candidate in background Candidate started 09/22/2014
Superintendent – Streets	Opened Recruitment – Internal/External Applications accepted through 07/16/2014 Interviews held 08/19/2014 Candidate under consideration Candidate selected for promotion effective 10/05/2014
Water Quality Program Manager	Opened Recruitment – Internal/External Applications accepted through 09/05/2014 Interviews held on 09/15/2014 Candidate selected for promotion effective 10/09/2014
Equipment Operator A	Opened Recruitment – Internal Applications accepted through 08/25/2014 Interviews held 09/10/2014 Two candidates selected for promotion effective 10/05/2014

**RECRUITMENT: Recruitment Activity—September 2014**

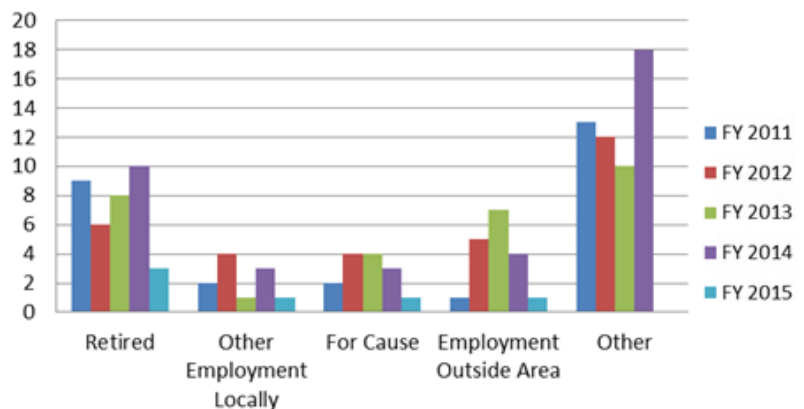
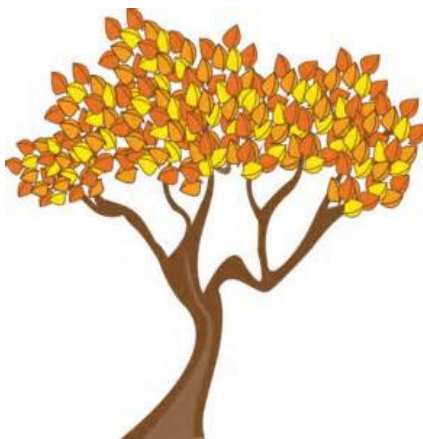
HUMAN RESOURCES /RISK MANAGEMENT			
Loss Control Technician	Opened Recruitment – Internal Applications accepted through 07/02/2014 Interviews held 08/14/2014 Candidate selected started 09/08/2014		
KINGMAN FIRE			
Communications Specialist	Opened Recruitment – Internal/External Applications accepted through 07/18/2014 Testing held 08/05 and 08/06/2014 Two candidates placed in background One candidates selected started 10/06/2014		
Administrative Secretary	Utilize applications from Administrative Assistant recruitment Interviews held 08/13/2014 Candidate selected started 09/08/2014		
Fire Chief	Opened Recruitment – Internal/External Resumes accepted through 08/21/2014 Applicants selected for interviews on 09/22 – 09/23/2014 Candidates selected to start 12/01/2014		
ENGINEERING			
Engineering Technician – CAD	Opened Recruitment – Internal/External Applications accepted through 09/15/2014 Interviews to be held on 10/10/2014		
Advertising Costs	This Month: <b>0</b>		Year-to-Date: <b>\$7,487.45</b>
PERFORMANCE MEASURES	FY 12/13	FY 13/14	FY 14/15 YTD
Recruitments	46	56	
Applications Processed	753	1050	
Interviews Conducted	205	254	
New Hires	32 FT* - 11 PT**	31 FT* - 17 PT**	
Terminations	31 FT* - 10 PT**	38 FT* - 13 PT**	
Turnover Rate (w/Retirees)	9.44%	11.43%	
Turnover Rate (w/o Retirees)	7.00%	8.72%	

\* FT = Full-time includes Full time and ¾ time

\*\* PT = Part-time does not include those hired for summer/seasonal pool/recreation programs and seasonal parks/golf course staff.

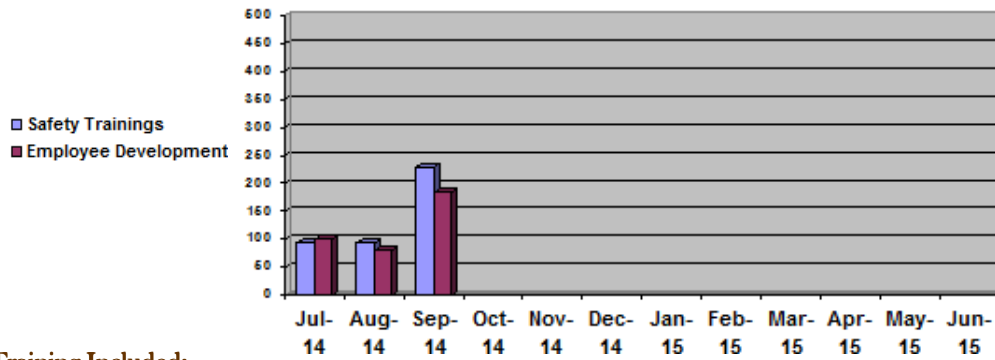
**SEPARATIONS: Activity for the reporting period September 2014**

<b>Resigned – Other Employment Locally</b>	Communications Specialist
--	---------------------------

**TURNOVER TREND: Separation activity overview (current/past)**

## EMPLOYEE TRAINING/DEVELOPMENT

## TOTAL NUMBER OF EMPLOYEES ATTENDING TRAININGS AND DEVELOPMENT

**Safety Training Included:**

- GHS/SDS, Lockout/Tagout, Bloodborne Pathogens facilitated by HR Staff (7)
- General Driver Training facilitated by Kingman Fire Department (27)
- Driver Operator facilitated by Kingman Fire Department (28)
- Driver Course facilitated by Kingman Fire Department (15)
- SCBA Inspection, Care and Cleaning facilitated by Kingman Fire Department (11)
- SCBA Donning Methods facilitated by Kingman Fire Department (23)
- Firefighter Safety facilitated by Kingman Fire Department (14)
- Hazmat Awareness and Operations facilitated by Kingman Fire Department (43)
- Hazmat Operations Refresher facilitated by Kingman Fire Department (62)

**Employee Development Included:**

- New Hire orientation in customer service, Anti-Harassment and other soft skill development facilitated by HR staff (7)
- Rescue and Extrication facilitated by Kingman Fire Department (17)
- Strategic and Tactical Operations facilitated by Kingman Fire Department (31)
- Apparatus Check procedures facilitated by Kingman Fire Department (20)
- Run Review facilitated by Kingman Fire Department (18)
- Firefighter I and II Skills facilitated by Kingman Fire Department (10)
- Inspection processes facilitated by Kingman Fire Department (20)
- Preplan facilitated by Kingman Fire Department (28)
- Joint Drill/Multiple Agency facilitated by Kingman Fire Department (33)



## HUMAN RESOURCES/RISK MANAGEMENT PROGRAMS / PROJECTS:



## SMILEY AWARDS



During the month September, three employees received smiley awards. The Smiley Program recognizes outstanding customer service acts committed and positive approaches exhibited by employees throughout the City. Every employee of the City is eligible to receive a Smiley; a Smiley can be given by anyone in the City. If a City employee provides you with customer service that leaves you smiling, please contact Human Resources so that we can recognize them through sending of a smiley award.



## SAFETY COMMITTEE (CITY-WIDE)



General Safety Committee members are working on developing safety policies. The committee is actively working on slips, trips, falls and walking/working surfaces as well as fall protection. From their efforts plans, will be made to develop and offer training on adopted safety policies. General Safety Committee meeting minutes are posted on the City's internal website.

The General Safety Committee is preparing to launch a new online, web-based safety training program called SafePersonnel. The new training environment will standardize training across the City as well as allow tracking of training accomplished.

Safety Smartie: This program recognizes employees caught being safety smart. The program runs similar to the Smiley program and each employee recognized will receive Smarties®. During the month of September, one employee was recognized to receive a Safety Smartie!! Please do your part to recognize individuals who are "caught being Safety Smart" – send your nominations to Human Resources today!



## WELLNESS PROGRAM



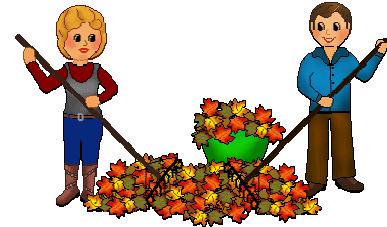
The City of Kingman through the coordination of our own Wellness Committee and Northwest Arizona Employee Benefits Trust (NAEBT) is offering an innovative and comprehensive wellness program. We continually strive to inspire City employees and their families to make healthy lifestyle choices, make connections with other employees and be actively involved in our community. One of the most effective ways for the City to reduce healthcare costs and employees to become healthier is to help employees and their families attain and/or maintain a healthy weight.

### Monthly Health Themes/Challenges/Events

**September:** Flu, Pneumonia and Shingles Shots (Sep 10)  
**September/October:** Mobile onsite Mammograms (Sep 30 – Oct 1)  
**October:** Mobile onsite Prostate Exams (Oct 6)  
**November:** Nutrition Lunch and Learns (Nov 19)



### UPCOMING EVENT AND MEETING DATES



Event/Meeting	Upcoming Dates
Employee Insurance Committee	10/09/2014
Employee Safety Committee	10/23/2014
<b>Pink Heals Kingman (Parade/Event)</b>	10/18/2014





# INFORMATION TECHNOLOGY—SEPTEMBER 2014

## INFORMATION TECHNOLOGY

Joe Clos - Director



## I.T. MONTHLY OVERVIEW REPORT—SEPTEMBER 1—SEPTEMBER 30, 2014

### Visits

**10,819**

% of Total: 100.00% (10,819)



### Pages/Visit

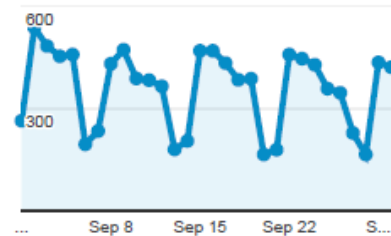
**2.31**

Site Avg: 2.31 (0.00%)



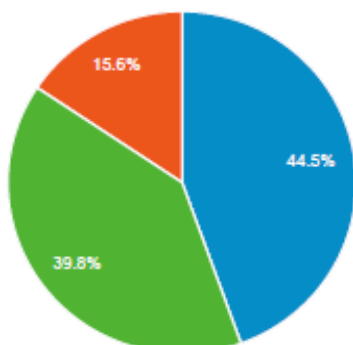
### Daily Visits

● Sessions



### Traffic Types

■ direct ■ organic ■ referral



### Unique Visitors

**6,030**

% of Total: 100.00% (6,030)



### Page

Page	Pageviews	Unique Pageviews
/default.asp	10,480	8,028
/Departments/PoliceDepartment.asp	1,581	1,156
/Departments/HumanResources/EmploymentInformation.asp	1,132	782
/Departments/ParksandRecreation.asp	656	522
/Departments/UtilityBilling.aspx	417	307
/Home.aspx	398	276
/Departments/FireDepartment.asp	389	283
/Departments/UtilityBilling/UtilityPaymentOptions.aspx	384	269
/Departments/ParksandRecreation/CityParks.aspx	260	212
/Departments/KART.aspx	248	178

### Pageviews

**24,979**

% of Total: 100.00% (24,979)



### Country/Territory

Country / Territory	Sessions	Pages / Session
United States	10,539	2.33
India	42	1.62
Brazil	38	1.00
Canada	31	1.61
Philippines	25	1.64
Germany	18	1.56
United Kingdom	12	1.83
Switzerland	8	1.00
Netherlands	8	3.00
Czech Republic	6	5.00

### Mobile Visits

Mobile (Including Tablet)	Sessions	Pageviews
No	8,294	19,185
Yes	2,525	5,794

# KINGMAN POLICE DEPARTMENT— SEPTEMBER 2014

Chief Robert J. DeVries

## MONTHLY ACTIVITY

### Dates to Remember

**October 1st  
5:30 p.m.**  
Eighth Annual  
Walk Away  
from Drugs

**October 3rd  
5:30 p.m.**  
Pink Heals—  
Pig Out and  
Ribbon Drop

**October  
18th**  
Pink Heals  
Parade—  
KRMC

Calls for service and officer initiated activity numbered 2,762 during the month of September—a 16.01% decrease compared to 2013. Written reports have decreased by 8.56% and officer initiated activity is down 21.51% when compared to 2013.



The department assisted with the 68th Annual Mohave County Fair September 11th through 14th. The event was well attended and very few problems were reported.

Promotional testing was conducted for positions of Lieutenant and Sergeant September 16th through the 19th. Three candidates tested for Lieutenant and eight candidates tested for Sergeant. Sergeant Bob Fisk was selected as Patrol Lieutenant and Detective Brian Zack was selected as Sergeant. In addition, upon the retirement of Sergeant Lyman Watson in May of 2015, Officer Danny Reed will be promoted to Sergeant.



A badge pinning ceremony for Lieutenant Bob Fisk and Sergeant Brian Zach was held September 26th. Family, friends and department staff were in attendance to recognize both individuals on their achievement.

Members of the department participated in the Third Annual Chili's Care Center fundraiser for St. Jude's Children's Hospital. The event features officers competing with firefighters for tips to support the cause. This year officers won the competition by raising \$2,157, compared to \$1,691 raised by firefighters. The event is held statewide and the City of Kingman is one of the top donors in the state.



Department members, VIPs and Explorers reported for duty September 27th to assist with the 44th Annual Andy Devine Days parade. However, the parade was cancelled due to severe weather and flood alerts.

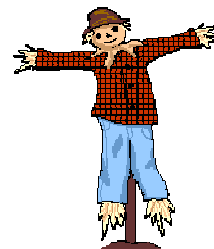
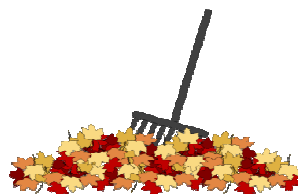
The department assisted in driving four cancer survivors into the arena for the "Tough Enough to Wear Pink" day at the 30th Annual



## STAFF UPDATE



- Chaz Truver, Eddie Espinosa, Kevin Timothy. Kenneth Morris and Josh Lucero reported to the Western Arizona Law Enforcement Training Academy (WALETA) August 10th and will graduate December 19th
- Twenty-two recruits reported to the academy representing nine law enforcement agencies across the state
- The department hosted officer testing between September 22nd and 24th. Fourteen candidates were invited to test over the three-day period. Eleven of the group passed the written and physical agility tests and were invited to assessment and oral board interviews. Five candidates successfully completed the oral board; the top three advanced to background investigations



KPD Continued

### Felony Arrest in Bank Robbery:



September 24th at approximately 12:12 p.m. officers arrested **Shawn William Malmin, 31 of Wisconsin**, in the 3300 Block of N. Stockton Hill Road on a felony charge of robbery. Officers responded to a 911 call at Compass Bank, located in the 3300 block of Stockton Hill Road at approximately 12:02 p.m., in reference to a robbery which had just occurred. The suspect left the bank on foot heading in the direction of Stockton Hill Road. The suspect, identified as Malmin, was located nearby and taken into custody after a brief foot pursuit. The investigation revealed Malmin entered Compass Bank with a disguise over his head and face and demanded employees to fill a bag with money. The bank teller was unable to assist Malmin with his demand and he left the bank on foot without receiving any money. Malmin

did not display a weapon and no one was injured during the robbery. He was booked into the Mohave County Jail without incident.

### Train vs. Pedestrian Crash:

September 24th, at approximately 6 a.m., officers were contacted by BNSF Railroad and advised of a body found on the tracks under the bridge at Hualapai Mountain Road. The investigation revealed a westbound train struck and killed Ian Christopher Horn, 50 of Kingman. The investigation is ongoing.

### IRS Phone Scam:

The department is warning citizens of a phone scam in which the caller identifies themselves as an official with the IRS. The scammer attempts to convince the person to wire money to satisfy a tax debt. This is not how the IRS operates. The majority of these calls are generated from outside of the U.S. making identification and apprehension very unlikely.

### Felony Arrest for Burglary, Trespass and Trafficking in Stolen Property:



September 19th, at approximately 12:45 p.m., officers arrested **Damien James Polley, 34, of Kingman** in the 1000 Block of Canyon Hills Drive on felony charges of burglary, criminal trespass and trafficking in stolen property. The arrest is the result of officers responding to a citizen's call of a suspicious subject seen jumping over a wall and entering a residence known to be vacant in the 1000 Block of Canyon Hills Drive. Officers observed an open door in the rear of the residence and located the suspect, identified as Polley. The investigation revealed that Polley had entered



the residence without permission. Later it was determined that Polley had pawned items stolen from the residence. Polley admitted his involvement and was ultimately booked into the Mohave County Jail on the felony charges. All stolen items were recovered and returned to the owner.

### Child Abuse, Aggravated Assault Arrest:

On September 6th at approximately 6:30 a.m., officers arrested **Robert Peter Jacobsen III, 25 of Golden Valley**, on felony charges of child abuse and aggravated assault. Officers responded to Kingman Regional Medical Center regarding a seven-week old infant with serious head injuries. The investigation revealed that Jacobsen and his wife were staying with friends at a home in the 600 Block of Metcalfe Road when, at approximately 5 a.m., the infant was found on the floor in medical distress. People in the home reported that they awoke to the sound of the baby crying and Jacobsen screaming hysterically. Initial reports are that Jacobsen appeared to be hallucinating. The infant was flown to Phoenix Children's Hospital where he is in stable condition with head injuries. Investigators believe that drugs were involved in the incident. Jacobsen was subsequently booked into Mohave County Jail on the aforementioned charges. The investigation remains open; additional charges are pending in the joint investigation with the Arizona Department of Child Safety.



### Assistance Sought for Information Regarding Burglary/Arson:

On September 2nd at approximately 5:40 a.m., Kingman Fire and Police Departments responded to a structure fire in the 2500 Block of Valentine Avenue. The residents were not home at the time of the fire. Once the fire was contained, Fire and Police Investigators determined that a burglary had occurred at the residence prior to the fire. Anyone with information is encouraged to contact the Kingman Police Department at 753-2191, or report anonymously to Mohave Silent Witness by calling 753-1234. You may also report tips online

at [www.kingmanpolice.com](http://www.kingmanpolice.com) by clicking on "Report a Tip".



*Pride*  
*Service*  
*Valor*



KPD STATISTICS		
	September	Year- to-Date
Adult Arrests	206	1,751
Juvenile Arrests	35	269
911 Calls	2,379	18,456
Police Incidents	2,762	24,802
Police Cases	476	4,409
Last DR# Pulled	2014-24811	



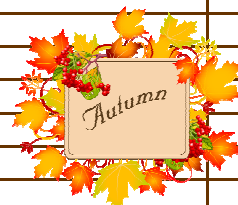


# KINGMAN MUNICIPAL COURT #0841

## FINANCIAL REPORT–AUGUST–SEPTEMBER 2014



CITY REVENUE		AUGUST	SEPTEMBER
ABATE	Abatement Fund (KMC §7-166)	25.89	25.89
ACFCG	Address Confidentiality Fund-Local (ARS §12-116.05)	14.88	14.43
ATTY	Attorney Fees	395	592.01
BONDF	Bond Forfeiture	0	0
COPY	Copy Fees	1.09	2.90
COSTS	Court Costs	25	0
DDS	Defensive Driving Diversion Fee-Local (ARS§ 28-492G)	1300	600.00
FINES	Fines	7847.14	9191.81
JAIL	Jail Costs	4022.19	4908.30
JURY	Jury Fees	0	0
MISC	Miscellaneous Fees	113.13	147.95
MHEXM	Mental Health Exam	0	0
MHICT	Mental Health I/C Treatment	0	0
OVRFF	Overpayment Forfeiture	0	.63
SUSPF	Suspension Fee	384.07	646.11
WRNTF	Warrant Fee	4756.81	5459.18
<b>TOTAL CITY REVENUE</b>		<b>18885.20</b>	<b>21589.21</b>
<b>TPFCG</b>	Local JCEF TPF Acct (ARS §12-113G)	329.82	447.90
<b>CTENH</b>	Court Enhancement Fund	930.15	1173.73
STATE REVENUE			
10PBS	Probation Surcharge (\$10.00) ARS §12-114.01A)	13.66	61.14
20PBS	Probation Surcharge (\$20.00) ARS §12-114.01A)	1742.81	2010.24
ACFST	Address Confidentiality Fund (ARS §12-116.05)	282.66	274.17
ADRF	Arson Detection Reward Fund (Fines) (ARS §41-2167D)	0	0
AG	Discard Personal Info-AG Filing (ARS §44-7501)	0	0
AST	AZ State Treasurer-General Fund (ARS §13-3824)	0	0
BMCP	Bulk Merchandise Civil Penalty (ARS §44-1799.81)	0	0
CEF	Clean Election Fund (10%) (ARS §16-954C)	1031.14	1262.68
CJEF	Criminal Justice Enhancement Fund (47%) (ARS §12-116.01)	4862.04	5934.00
CREST	Child Passenger Restraint (\$50) (ARS §28-907C)	10.28	0
DNA	DNA Surcharge (3%) (ARS §12-116.01C/J)	616.79	725.96
DRUGS	Drug Enhancement Acct (Fine) (ARS §13-811C)	1122.01	1657.67
DUIAF	DUI Abatement Fund (\$250) (ARS §28-1304)	0	250.00
DUIEX	Extra DUI Assessment (ARS §28-1381)	0	0
DVSF	Domestic Violence Shelter Fund (\$50) (ARS §12-116.06)	435.06	250.00
FTG	Fill the Gap (7%) (ARS §12.116.01B)	722.33	884.97
HUF	Arizona Highways Fund (ARS §28-326D/2533/4139)	0	0
JCEF	JCEF 15% Surcharge-Filing/Clerk fees (ARS §12-284.03A7)	30.21	0
MMF	Medical Marijuana Fund (ARS §36-2817)	0	39.89
MSEF	Medical Services Enhancement Fund (13%) (ARS §12-116.02F)	1344.92	0
OSAST	2011 Additional Assessment (\$8) (ARS §12.116.04)	644.05	1641.34
PBSUR	Probation Surcharge (\$5.00) (ARS §12-114.01)	8.46	775.62
PCOF	Prison Construction and Operations Fund (ARS §41-1651)	3004.79	.90
PSEF	Public Safety Equipment Fund (ARS §41.1723)	1758.31	2730.44
SCHZN	School Zone Assessment (ARS §28-797C/H)	0	4134.44
SHF	State Highway Fund (ARS §28-710D2)	0	0
SHWF	State Highway Work Zone (ARS §28-710D1)	0	0
SSNCN	SSN Confidentiality (ARS §44-1373.03)	0	0
TATTW	Tattoo Waste (ARS §44-1342)	0	0
TECH	Technical Registration fund (ARS §32.109)	105	15.00
TPFAZ	State JCEF TPF Acct (ARS §12-116B)	588.25	799.76
ZFAR1	FARE Special Collection Fee	2791.08	3668.14
ZFAR2	FARE Delinquent Fee	880.37	1297.50
<b>TOTAL STATE REVENUE</b>		<b>21993.62</b>	<b>28413.86</b>






<b>BOND SUMMARY</b>		<b>AUGUST</b>	<b>SEPTEMBER</b>
Prior Bal. JULY		6498	(AUG) 6598
Bonds Posted AUGUST		3701.30	6951.30
Bonds Forfeited		201.30	0
Bonds Refunded		3400	0
	Balance in Bonds	<b>6598</b>	<b>13549.30</b>
<b>RESTITUTION SUMMARY</b>			
Prior Balance in JULY		516.12	(AUG) 402.08
Payments Made in AUGUST		1475.72	1931.30
Checks Written in AUGUST		1589.76	1861.92
	Balance in Restitution	<b>402.07</b>	<b>471.46</b>
<b>ADULT PROBATION FEE SUMMARY</b>			
Prior Balance in JULY		1510	(AUG) 1465.52
Payments Made in AUGUST		1465.52	1437.50
Checks Written in AUGUST		1510	1465.52
	Balance in Adult Probation Fees	<b>1465.52</b>	<b>1437.50</b>
<b>REIMBURSEMENT</b>			
Prior Balance in JULY		274.30	(AUG) 274.30
Payments Made in AUGUST		0	0
Checks Written in AUGUST		0	0
	Balance in Reimbursement	<b>274.30</b>	<b>274.30</b>
<b>TOTAL REVENUES AS OF AUGUST 2014</b>		<b>40016.59</b>	<b>(SEPT) 61605.80</b>
<b>MOHAVE COUNTY JAIL COSTS PAID FOR MONTH OF JULY</b>		<b>27663.75</b>	<b>(AUG) UNAVAILABLE</b>
<b>LAPAZ COUNTY JAIL COSTS PAID FOR MONTH OF JULY</b>		<b>11393</b>	<b>(AUG) 13877.00</b>
<b>CASES TERMINATED—AUGUST</b>	<b>CASES TERMINATED—SEPTEMBER</b>	<b>NEW CASES—AUG</b>	<b>NEW CASES—SEPT</b>
Civil Traffic 56	53	69	76
Criminal Traffic 47	26	28	63
Criminal Misdemeanor 133	93	110	137
<b>TOTAL 236</b>	<b>172</b>	<b>207</b>	<b>276</b>
<b>JUVENILES—AUGUST</b>	<b>JUVENILES—SEPT</b>	<b>DOMESTIC VIOLENCE—AUG</b>	<b>DOMESTIC VIOLENCE—SEPT</b>
Civil Traffic 2	4	23	21
Criminal Traffic 0	0		
Criminal Misdemeanor 3	5		
<b>TOTAL 5</b>	<b>9</b>		




# MUNICIPAL COURT MONTHLY STATISTICAL REPORT

Court Name: **KINGMAN MUNICIPAL #0841** County: **Mohave** **CRIMINAL TRAFFIC—AUGUST**



	D.U.I	Serious* Violations	All Other Violations	TOTAL
Pending 1st of Month	136	9	161	306
Filed	22	0	6	28
Transferred In	0	0	0	0
<b>SUBTOTAL</b>	<b>158</b>	<b>9</b>	<b>167</b>	<b>334</b>
Transferred Out	0	0	0	0
Other Terminations	17	6	24	47
<b>TOTAL TERMINATIONS</b>	<b>17</b>	<b>6</b>	<b>24</b>	<b>47</b>
Statistical Corrections				
Pending End of Month	<b>141</b>	<b>3</b>	<b>143</b>	<b>287</b>

## CRIMINAL TRAFFIC—SEPTEMBER

	D.U.I	Serious* Violations	All Other Violations	TOTAL
Pending 1st of Month	141	3	143	287
Filed	47	1	15	63
Transferred In	0	0	0	0
<b>SUBTOTAL</b>	<b>188</b>	<b>4</b>	<b>158</b>	<b>350</b>
Transferred Out	0	0	0	0
Other Terminations	16	2	8	26
<b>TOTAL TERMINATIONS</b>	<b>16</b>	<b>2</b>	<b>8</b>	<b>26</b>
Statistical Corrections				0
Pending End of Month	<b>172</b>	<b>2</b>	<b>150</b>	<b>324</b>

\*A.R.S. §28-661 (if misdemeanor), -662, -663, -664, -665, -693 and -708. See instructions for details.


## TRAFFIC FAILURE TO APPEAR\*\*

Pending 1st of AUG	Filed	Trans In	SUB-TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	 Pending End of Month
151	0	0	<b>151</b>	0	1	1		<b>150</b>
Pending 1st of SEPT	Filed	Trans In	SUB-TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	 Pending End of Month
150	0	0	<b>150</b>	0	0	0		<b>150</b>



**\*\*READ:** These are FORMAL TFA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Crim. Traffic/FTA Court Trials Held—AUG	<b>0</b>	Crim. Traffic/FTA Jury Trials Held—AUG	<b>1</b>
Crim. Traffic/FTA Court Trials Held—SEPT	<b>0</b>	Crim. Traffic/FTA Jury Trials Held—SEPT	<b>0</b>

## CIVIL TRAFFIC

	Pending 1st of Month	Filed	Trans In	SUB-TOTAL	Trans Out	Default Judgment	Other Term	TOTAL TERM	Stat. Corr.	Pending End of Month
<b>AUG</b>	38	69	0	<b>107</b>	0	11	11	45		<b>51</b>
<b>SEPT</b>	51	75	1	<b>127</b>	0	6	47	53		<b>74</b>

Civil Traffic Hearings Held	<b>AUG—3</b>	<b>SEPT—2</b>
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MISDEMEANOR—AUGUST & SEPTEMBER								
	Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term	TOTAL TERM.	Pending End of Month
Misdemeanors (Non-Traffic)	AUG-1291 SEPT-1268	AUG-110 SEPT-136	AUG-0 SEPT-1	AUG-1401 SEPT-1405	AUG-0 SEPT-0	AUG-133 SEPT-93	AUG-133 SEPT-93	AUG-1268 SEPT-1843
Failure to Appear (Non- Traffic)	AUG-532 SEPT-529	AUG-2 SEPT-4	AUG-0 SEPT-0	AUG-534 SEPT-533	AUG-0 SEPT-0	AUG-5 SEPT-2	AUG-5 SEPT-2	AUG-529 SEPT-531
TOTAL	AUG-1823 SEPT-1797	AUG-112 SEPT-140	AUG-0 SEPT-1	AUG-1935 SEPT-1938	AUG-0 SEPT-0	AUG-138 SEPT-95	AUG-138 SEPT-95	AUG-1797 SEPT-1843
Misdemeanor/FTA Court Trials Held/FTA Court Trials Held			AUG-1    SEPT-3		Misdemeanor/FTA Jury Trials Held		AUG-0    SEPT-0	
Felony, Misdemeanor, Criminal Traffic Initial Appearances    AUG-44            SEPT-47								
LOCAL NON-CRIMINAL ORDINANCES—AUGUST & SEPTEMBER								
	Pending 1st of Month	Filed	SUB- TOTAL	TERMINATED		Stat. Corr.	Pending End Of Month	
Parking	<div></div> <div>ACCOUNTED FOR IN OTHER CATEGORIES</div> <div></div>							
Non-Parking								
TOTAL								
DOMESTIC VIOLENCE/HARASSMENT PETITIONS—AUGUST & SEPTEMBER								
	Filed		Order Issued		Petition Denied		TOTAL TERM.	
Domestic Violence	AUG-5    SEPT-6		AUG-3    SEPT-5		AUG-2    SEPT-1		AUG-5    SEPT-6	
Harassment	AUG-1    SEPT-2		AUG-1    SEPT-1		AUG-0    SEPT-1		AUG-1    SEPT-2	
HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION/ INJUNCTION AGAINST HARASSMENT—AUGUST & SEPTEMBER								
Order of Protection		AUG-1    SEPT-0		Injunction Against Harassment		AUG-0    SEPT-0		
SPECIAL PROCEEDINGS/ACTIVITIES—AUGUST & SEPTEMBER								
Peace Bond Complaints Filed		AUG-0    SEPT-0		Fugitive Complaints Filed		AUG-0    SEPT-0		
Juvenile Hearings Held		AUG-1    SEPT-7		Search Warrants Issued		AUG-6    SEPT-0		
TRAFFIC WARRANTS OUTSTANDING—AUGUST & SEPTEMBER								
AUGUST				SEPTEMBER				
D.U.I				117				
Serious Violations				16				
All Other Violations				158				
TRAFFIC TOTAL				291				
CRIMINAL WARRANTS OUTSTANDING—MISDEMEANOR—AUGUST & SEPTEMBER								
August—1180				September—1170				





# PARKS & REC DEPARTMENT—SEPTEMBER 2014

## RECREATION DEPARTMENT

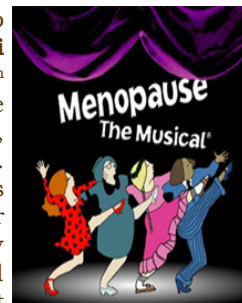


The Recreation Department's fall programs have begun and many new classes are off to a great start. Registration continues daily for on-going and new programs. Brochures are still available in our office, around the City and online at [www.cityofkingman.gov](http://www.cityofkingman.gov). Anyone interested in taking part in the offered programs may register with the link on our City's homepage. New salsa and tamale making classes are filling up quickly. Kudos for the instructor and the first class were shared by those who attended. Youth Ballet was also well-received by all participants and the program continues to grow.

In **Child Supervision Programs**, the number of participants in the After School Program has increased and registrations continue to be accepted. There are two school holidays scheduled in October; one-day camps will be provided for children of parents who have to work. It is our hope we will continue to provide services for children in the form of one day camps if a minimum number of registrations are received.

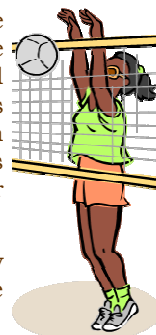


**Trips and Tours** continue to perform well. A day trip, to **Arizona Snowbowl in Flagstaff with tours to Wupatki National Monument and Sunset Crater** on September 20<sup>th</sup> was sold out. We hope to offer the same trip next spring. The **Tournament of Kings Dinner and Show** at the Excalibur, scheduled to take place October 18<sup>th</sup>, has few slots remaining. **Menopause the Musical** at the Luxor on November 15<sup>th</sup> is sold out. There is a waiting list long enough to make another trip! Schedules are under review to determine the possibility of adding another trip November 22<sup>nd</sup>. If you are interested in taking part in one of our trips, please contact Yvonne at 692-3111 to be included in our email list.



In the **Sports Arena**, youth and adult volleyball are both underway. Youth games take place every Saturday at Kingman Middle School in the Bobcat Gym. The adult program takes place Tuesdays and Wednesdays at White Cliffs Middle School. Youth and adult basketball registrations are being received and teams should be full by November. Season play is scheduled to begin in December and January. There is a need for volunteer coaches in youth basketball; anyone interested may contact Craig Ellingson at 692-3113. Newly added tennis and racquetball lessons are underway. Those interested in learning to play or refining their skills should register now.

**Special Events:** The **Andy Devine Days Parade** was, unfortunately, cancelled due to rainy weather. Department staff are exploring postponement or rescheduling options for future cancellations.



Staff is busy planning the **Annual Fall Festival**, scheduled to take place Saturday, October 25<sup>th</sup> at Centennial Park from 1-5 p.m. Sponsors for the event are being received and \$850 in donations has already been received! The event will host costume and pie eating contests, carnival style games, arts and crafts, candy in the hay, a cupcake walk and much more. Additional features, such as a limbo contest and an outdoor movie following the event, are being planned for this year as well; details are forthcoming. The Fall Festival requires a considerable amount of man-power and volunteers are greatly needed. Anyone interested in volunteering, please contact Yvonne at 692-3111.



The **Aquatic** division was closed to the public mid-August but one final rental took place September 13 and 14. "Kingman Dolphin Swim Team" is now operating under a group from Phoenix known as "Swim Neptune." Swim Neptune rented Centennial Pool to host the Seventh Andy Devine Days Invitational Swim Meet. Over 150 swimmers, representing seven teams from across the state of Arizona, participated in the event. Teams from Phoenix, Lake Havasu City, Yuma, Flagstaff and a team from California joined about 20 Kingman swimmers for the competition. Since approximately 130 swimmers traveled from out of town for the two-day meet there was a significant demand for hotel, food, etc. from out-of-town visitors. There were approximately 200 spectators each day. Due to expected changes to the KUSD school year calendar, staff will begin reviewing the 2015 summer swim schedule in December.



## Parks and Rec Continued

**Miscellaneous:** Department staff continue to recruit part-time positions. Candidates are being sought for multiple Recreation Instructor positions to teach dance, cooking, floral design, cake decorating, etc. Program Aides for our After-school Program and Summer Day Camp as well as basketball referees and scorekeepers for the upcoming season also are being sought. Anyone interested should complete a City application and submit it to Human Resources. To teach a specific class, for example; ceramics, cooking, cake decorating, floral design, etc. the required supplement form outlined in course details must be filled out. Our goal is to hire individuals who are experienced in working with activities designed for children between the ages of four and 12 and for teens and/or adults. Interviews will take place prior to each new season.

### Events to look forward to:

October 18<sup>th</sup>: Tournament of Kings Day Trip to Vegas

October 25<sup>th</sup>: Fall Festival

November 15<sup>th</sup>: Menopause the Musical



## PARKS DEPARTMENT

The Park Maintenance Crew completed 26 maintenance repair orders in the Parks system including 12 in the mechanics shop and nine in pools/recreation.

Crews have made very good progress on the poured-in-place box culvert at Walleck Ranch Park. They will soon complete handrails, final grade and the scupper drain. Rain storms created ruts and washouts to the Airway underpass. Crews have started re-grading and tree-well rehab.

Crews have started the tree maintenance program by removing dead trees in Hubb's Park. Chemical application continues to apply weed abatement in Mohave Wash which will be complete by the end of the month.

Crews also have made good progress on the washouts in ball fields at Southside Park. Rains washed over the berm and created damage to infields.

Crews worked the weekend of October 11<sup>th</sup> and 12<sup>th</sup> to prep the ball fields at Centennial Park for the Toys-4-Tots Tournament. Mowing crews are still busy as the turf loves cooler temps. Two-time per week mowing for the sports fields remains ongoing.

The Parks system experienced 14 incidents of vandalism this month.

Three large, dead trees were removed from Metcalfe Park for safety reasons prior to the International Route 66 Festival. Additionally, as a result of the storm of Tuesday, August 19<sup>th</sup>, a large tree beside field four at the Centennial Park Softball Complex was lost.

Since last reported, the Park Crew has utilized 464 hours of inmate labor.

## PITCHIN' FOR CANCER HORSESHOE TOURNAMENT



Saturday, September 20, 2014



Mayor Watson took part in all the fun on a gorgeous day for pitchin' horseshoes! Everyone had a wonderful time. There were 18 two-man teams—Rick Rios and Pete Alvarez won the tournament.

Ricky Segura won Pink Horseshoe Shootout event. The shootout event included pitchers tossing 20 horseshoes painted pink to achieve as many ringers as possible.

Melvin Dubay did an outstanding job in obtaining a large number of raffle donations from dozens of sponsors—top prize was Trace Atkins Concert Tickets! This year's event generated over 30% more donations than the 2013 event and all proceeds will be donated to the Kingman Cancer Care Unit during the Pink Heals Kingman Parade/KRMC Women's Health Expo at KRMC's Pavilion October 18<sup>th</sup>.





## CERBAT CLIFFS GOLF COURSE

The extended monsoon season has kept golf course crews extra busy trying to keep grass cut and turf disease pressure to a minimum and they did so with timely fungicide applications. To control thatch and puffiness of the putting surface while keeping the green speeds up, the greens were deep double verti-cut in two directions and verti-cut with smaller, less aggressive unit three times the past month.

Fairways have held up well even though there has been extremely high humidity over an extended period of time. This year we experienced our best success ever with preventative insecticide application to control the grub damage to fairways. Fairways did have turf disease damage in some areas, but have come through this past summer season better than they have in years.

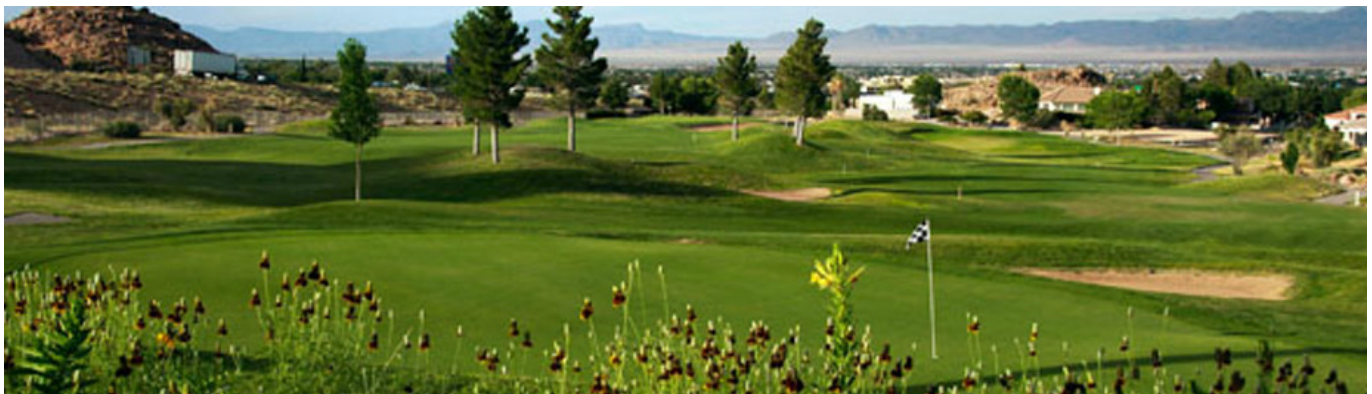
Crews have been busy with cleanup after recent storms. They have been chipping limbs and removed one tree behind #2 tee box due to wind damage. We have done a considerable amount of root pruning around greens to prevent future issues.

Water retention areas have proven themselves again; following recent rains, cleanup was less severe. The new putting green is coming in nicely and is being mowed on a regular basis. We have done several timely applications of insecticide and fertilizer and the greens couldn't look better.

After several heavy rain storms a golf course staff member, along with two inmates, did a thorough clean-up at the Sharon Hackley Nature Trail. Since last reported, the golf course has utilized 360 hours of inmate labor.

For information about Cerbat Cliffs Golf Course or to make a tee time call 928-753-6593 or visit our website at [www.cerbatcliffsgolf.com](http://www.cerbatcliffsgolf.com).

MONTHLY ACTIVITY REPORT—SEPTEMBER 2014 CERBAT CLIFFS GOLF COURSE	
ITEM	NUMBER
Number of 9-Hole Rounds	1,298
Number of 18-Hole Rounds	1,662
Number of Golf Lessons	0
Greens Fee Revenue	\$41,097
Member	\$7,500
Regular	\$33,597
Golf Card	0
Motor Cart Revenue	\$30,070
Member	\$3,750
Regular	\$26,320
Driving Range Revenue	\$3,421
Total Hours Ranger Activities	62
Total Hours Beverage Cart on Course	26
Number of Tournaments	9
Total Tournament Participation	458
Trade Times	15





# PUBLIC WORKS DEPARTMENT—SEPTEMBER 2014

## BUILDING MAINTENANCE

- Maintenance of 156,092 square feet of buildings
- Cleaned 110,219 square feet of buildings
- Made six building maintenance repairs
- Graffiti removed from one site
- Remodeled the Human Resource Department



## FLEET MAINTENANCE

- 11,282.8 gallons unleaded gas—\$36,992.92, 10,619.49 gallons diesel fuel—\$32,619.49 used
- Preventative maintenance performed on 55 vehicles
- 375 vehicle repairs completed

## SANITATION

- 339 trips to the landfill to deliver 3,828,200 pounds of trash
- Eleven new 90-gallon residential containers delivered
- 73 old, damaged, missing or found containers repaired or replaced
- Four steel containers delivered for customer clean-up
- 46 extra trash steel containers emptied; three containers picked up
- Total of 129 regular extra trash hauls; 20 abatement orders
- Recycling—61.98 tons; Annual total, 742.37 tons
- Assisted in clearing wind blown trash around Bashas' and Wal-Mart
- Inmates removed weeds and debris on I-40 on and off ramps



## STREETS

- 208 paved miles
- 17 unpaved miles
- 900 street lights
- 24 traffic signals



## Street Department Activities:

With assistance from other departments, specifically the Water department, crews continued to respond to storm damage calls through the month of September. Typical calls included washed-out shoulders, driveways and debris removal from roadways. The department also continued maintenance of drainages throughout the city, weed removal and grading of unpaved streets. In September crews repaired and replaced roadway signs throughout the community and assisted with various special events.



**Fall is Here!**

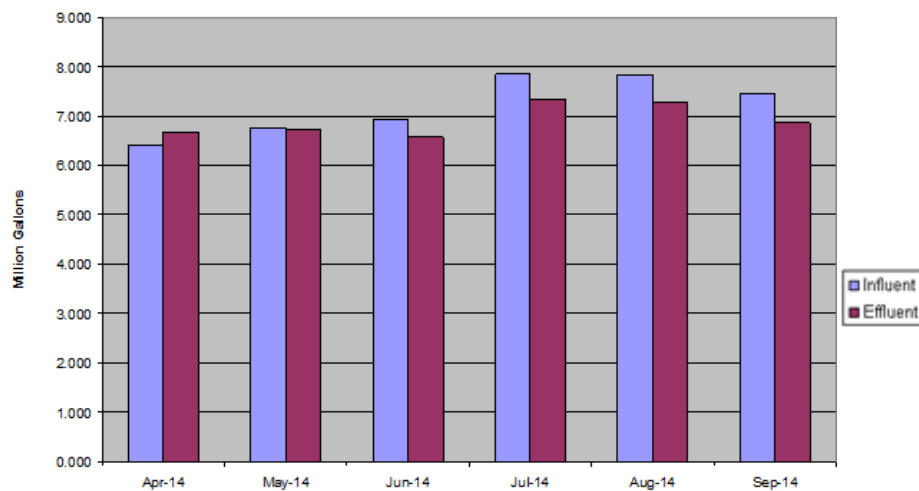
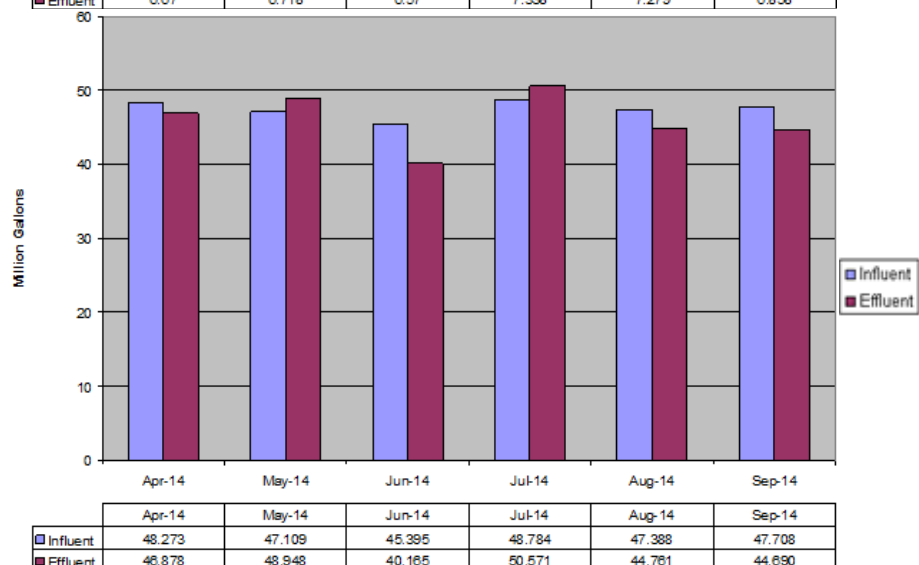
**WASTEWATER****Wastewater Treatment**

Hilltop facility Wastewater treatment crews treated approximately 47 million gallons of influent on intake and discharged approximately the same amount of “B+” effluent. They composted approximately 119 cubic yards of bio-solids in preparation for land application. Hilltop crews completed oil changes and general maintenance on associated equipment. They completed dragging/weeding of R.I.B. basins, plant perimeter and interior locations—in addition to applying herbicides—to combat against future growth. Also, they completed all monthly and quarterly ADEQ required reporting and submitted for review. Hilltop Crews completed a change-over from ox-ditch one to ox-ditch two, which included cleaning the chlorine contact chamber and plant water wet well.

The Downtown facility treated approximately 7.4 million gallons of influent on intake and discharged approximately 6.8 million gallons of “A+” effluent. Downtown crews completed required maintenance on equipment and installed a new VFD for MBR blower 336 after a power surge caused the original equipment to fail. Downtown crews completed all monthly, quarterly and semi-annual ADEQ reports. Also, crews de-watered approximately 55 cubic yards of sludge and prepared for transport to the Hilltop Facility. Downtown crews completed cleaning and general maintenance to U.V. reactor number two and are in the process of cleaning the fine air diffusers located in pre-aeration basin one.

**Wastewater Collections**

Wastewater Collection crews completed hydro-jet cleaning of approximately 12,000 linear feet of six, eight, 10 and 12-inch wastewater conveyance lines—in a continual effort to reduce and ultimately eliminate sanitary sewer overflows. Collection crews completed CCTV inspections of six and eight-inch Wastewater conveyance lines—totaling an estimated 3,500 linear feet. In doing so they identified areas requiring hydro-jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure. Collection crews completed lateral locates in the easements west of Western for Unisource and will be conducting line inspections of the new infrastructure located in Hualapai Shadows subdivision; which is still pending completion. Wastewater Collection crews responded to and assisted with multiple calls for service—none of which were caused by obstructions or deficiencies in City Collections or conveyance. Wastewater Collection crews are preparing maps for the upcoming fall partnership/hydro-jet cleaning with Simons Sewer Cleaning and areas requiring herbicide deployment which will be completed by Dukes Root Control.

**DOWNTOWN WWTP****HILLTOP WWTP**

**WATER—September Statistics**

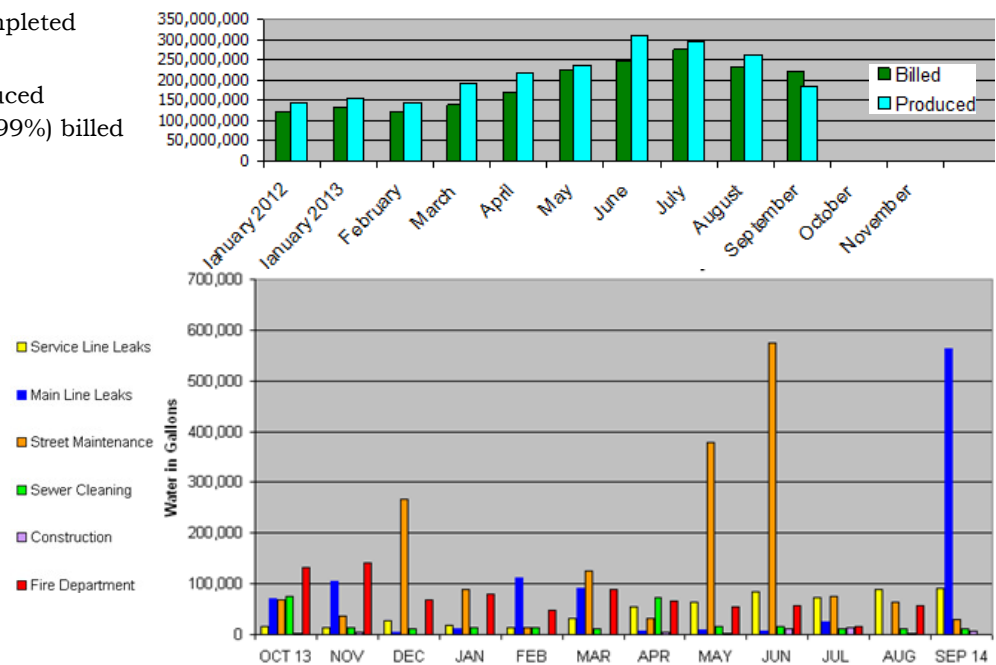
- Processed 1,784 work orders
- Installed 22 new customer service meters
- Responded to 60 customer assistance calls
- Southwest Energy Solutions read 20,130 meters
- 158 meter readings rechecked due to errors/customer requests
- 276 services terminated due to delinquent bills
- 53 meters locked for non-payment
- 18 meters locked as being used at locations where no customers signed up for service
- Eight pressure check requests
- 29 leaky valves and 72 out-of-order meters repaired—56 requests received to raise meters/meter boxes
- 34 service line leaks and three main line leaks
- 165 square feet of asphalt replaced
- 165 Blue Stake locate requests completed

**Water Billed and Produced:**

- 182,869,974 gallons of water produced
- 221,261,990 gallons of water (120.99%) billed

**September Water Consumption:**

- Service line leaks (34)—91,500
- Main line leaks (3)—563,000
- Street maintenance—29,750
- Sewer cleaning—12,000
- Construction—7,000
- Fire Department—70

**PROJECTS****Highway Safety Improvement Program**

**Fiscal Year 2011 Signs Project**—Signs have arrived

and are ready for installation; installation tracking forms are approved by ADOT. Personnel have been busy following recent storms. The Street Superintendent position has not been filled.

**Sign Inventory System Project**—For procurement and installation of an asset inventory system. This system enables the City to maintain reflectivity requirements on signage. The Proposed Joint Project Agreement (JPA) was presented to and approved by council April 15. Staff has received the executed JPA for the Sign Inventory System from ADOT. Environmental clearance has been obtained and Utility and Right-of-Way clearances have been submitted. The City will be given Notice to Proceed on the design portion (fiscal year 2014) of the project which includes purchase/installation of software and a “reflectometer” used to maintain retro-reflectivity standards. Construction portion has been scheduled in the WACOG Transportation Improvement Plan (TIP) for fiscal year 2017 which includes all data collection and input into the system by a consultant. The project may proceed as soon as funds become. Per ADOT the project should be advertised within the next four weeks.

**Protected/Permissive Left-Hand Turns—Beverly/Harrison and Airway/Harrison Intersections**—The Joint Project Agreement (JPA) was approved by council and has been sent to ADOT for finalization. An executed JPA was received. This project is scheduled for design in fiscal year 2014 and construction in fiscal year 2017 in the WACOG TIP unless funding becomes available sooner. ADOT has stated this project should be advertised within the next four weeks.

**Eastern Pathway**—Excluding “punch list,” items construction of this project is nearly complete and staff is considering closing the project. The project went to council for acceptance October 7. One change order was added to the project—new drainage into the North end of the retention basin at the Louise Avenue driveway.

**Byways Grant/Powerhouse**—Staff is working on an auditing requirement imposed by ADOT prior to advertisement of RFQ. ADOT has agreed to perform the audit and the RFQ is to be advertised soon. “Self Administration” has been granted for the design portion and the design period is estimated to take nine months; 180 days later would be an estimated construction start date.

**Byways Grant/Route 66 Pedestrian Crossing**—Staff has begun the design portion of this project. An environmental consultant was selected and the clearance is scheduled for completion by January 1, 2015. We are at the 60% plan phase. Upon environmental clearance, we can submit 95% plans for approval. Also, Civitec has been selected as the traffic engineer to assist in the design process.





# Kingman Area Regional Transit

We'll KART You Around!

## SEPTEMBER REVENUE

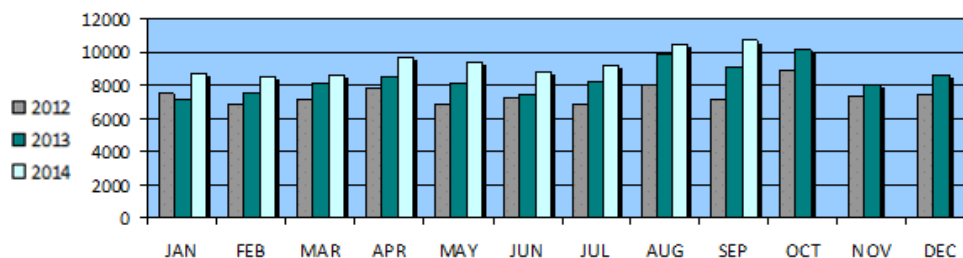
- Fare Box \$6,617.26
- Coupon/Pass \$7,310.00
- Monthly Total \$13,927.26**

## SEPTEMBER RIDERSHIP

- KART vehicles in service 1204 hours
- Traveled 16,232 service miles
- Total of 10,727 passenger trips—an increase of 17.6% compared to September 2013
- 468 (4%) of the above were Curb-to-Curb clients



MONTHLY PASSENGER COUNT  
THREE YEAR COMPARISON



## SEPTEMBER HAPPENINGS

KART sold its first internal advertising spot this month! The Kathryn Heidenreich Adult Center decided to give us a try in promoting their upcoming Holiday Craft Fair (ads displayed below.) Their ads rotate along with other informational slides on video monitors inside the vehicles; each playing several times each hour. They were so pleased they plan to run a new ad each month!

